

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Thursday, July 23, 2009
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

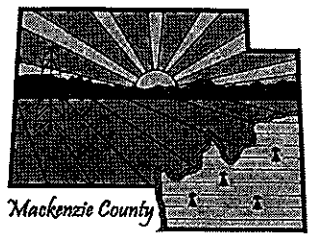
			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the July 7, 2009 Regular Council Meeting	9
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) b)	
GENERAL REPORTS:	6.	a) Municipal Planning Commission Meeting Minutes – June 25, 2009 b)	23
PUBLIC HEARINGS:		Public Hearings scheduled for 4:00 p.m.	49
	7.	a) Bylaw 725/09 Land Use Bylaw Amendment to Rezone Plan 922 3712, Block 1, Lot 1, Plan 982 6116, Lot 1, and Plan 982 6116, Lot 2 from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Country Residential District 1 "HCR1"(La Crete)	
TENDERS:	8.	a) None	

COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a)	None	
CORPORATE SERVICES:	10.	a)	Municipal Affairs Workshop	59
		b)	Council Workshop Review	
		c)		
		d)		
OPERATIONAL SERVICES:	11.	a)	Bylaw 728/09 Municipal Parks Bylaw	63
		b)	Engineering Services & Project Design	81
		c)	Municipal Reserve	83
		d)	Policy PW037 – Access Construction	85
		e)	Tompkins Ferry Traffic Assessment	91
		f)		
		g)		
PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:	12.	a)	Bylaw 727/09 Land Use Bylaw Amendment to Remove Non-Domestic Animals from Rural Country Residential District 1, 2, 3 and 4 “RC1”, “RC2”, “RC3” and “RC4”	93
		b)		
		c)		
INFORMATION / CORRESPONDENCE:	13.	a)	Information/Correspondence Items	99
IN CAMERA SESSION:	14.	a)	Personnel	
		b)	Special Projects	
		c)	Legal	

- d) Inter-municipal Relations
- e) CO₂ EOR Negotiations
- f) AUPE Negotiations
- g)
- h)

NEXT MEETING DATE: 15. a) Regular Council Meeting
Tuesday, August 11, 2009
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: 16. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the July 7, 2009 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the July 7, 2009 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the July 7, 2009 Regular Council meeting be adopted as presented.

Author: C. Gabriel **Review by:** _____ **CAO**

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, July 7, 2009
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Greg Newman	Reeve
Peter F. Braun	Deputy Reeve
Dicky Driedger	Councillor (via teleconference – left at 12:00 pm)
John W. Driedger	Councillor
Ed Froese	Councillor (via teleconference – left at 12:00 pm)
Bill Neufeld	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor (via teleconference)
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
Ryan Becker	Director of Planning & Emergency Services
John Klassen	Director of Operations (South)
Dave Crichton	Director of Operations (North)
Mark Schonken	Project Comptroller
Carol Gabriel	Executive Assistant

ALSO PRESENT: Media and members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on July 7, 2009 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 10:08 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 09-07-556 **MOVED** by Councillor J. Driedger

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the June 25, 2009 Regular Council Meeting

MOTION 09-07-557

MOVED by Councillor Neufeld

That the minutes of the June 25, 2009 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

DELEGATIONS:

5. a) RCMP

No delegation was present at the meeting.

**CORPORATE
SERVICES:**

10. a) Multi-Year Capital Plan

MOTION 09-07-558

MOVED by Councillor D. Driedger

That the multi-year capital plan be received for information.

CARRIED

10. b) Capital Projects – Airports & Buildings

MOTION 09-07-559

MOVED by Deputy Reeve Braun

That Council proceed with the La Crete and Fort Vermilion airport extensions and that the 2009 budget be amended accordingly.

Deputy Reeve Braun requested a recorded vote.

In Favor:
Deputy Reeve Braun
Councillor Froese
Councillor Neufeld
Councillor J. Driedger
Councillor D. Driedger

Opposed:
Reeve Newman
Councillor Wardley
Councillor Watson
Councillor Toews
Councillor Sarapuk

DEFEATED

MOTION 09-07-560

MOVED by Councillor Toews

That Council approve tendering the La Crete airport extension, the Fort Vermilion airport extension, and the Fort Vermilion administration building expansion as presented and if tenders do not exceed the estimates by more than the contingency of 10% per project that we proceed to award tenders for construction in 2010.

DEFEATED

10. c) La Crete Library

MOTION 09-07-561

MOVED by Deputy Reeve Braun

That the La Crete library expansion report be referred to the committee for review and be brought back to Council.

CARRIED

10. d) Rural Water Development

MOTION 09-07-562

MOVED by Councillor Neufeld

That Council establishes the rural water strategy and funding options.

CARRIED

10. e) Zama Airport

MOTION 09-07-563

MOVED by Councillor Wardley

That Council instruct administration to investigate and bring a proposal forward for Councils review regarding the Zama airport.

CARRIED

10. f) Fort Vermilion Walking Trail Development

MOTION 09-07-564

MOVED by Councillor Toews

That the formation of a Fort Vermilion Walking Trail Committee, comprising of public volunteering members and administration, be authorized and that the walking trail development plan be approved by Council prior to proceeding.

CARRIED

MOTION 09-07-565

Requires 2/3

MOVED by Councillor Wardley

That \$8,961 remaining in the Fort Vermilion Walking Trails Reserve fund be directed towards the Fort Vermilion Walking Trail Development on a non-matching basis.

CARRIED

10. g) Write Off Property Taxes – Tax Roll 313865

MOTION 09-07-566

Requires 2/3

MOVED by Councillor Wardley

That the \$123.63 outstanding balance on tax roll 313865 be tabled to the next meeting.

CARRIED

10. h) Recovery of Water/Sewer Infrastructure Installation Costs

Reeve Newman recessed the meeting at 11:04 a.m. and reconvened the meeting at 11:24 a.m.

MOTION 09-07-567

MOVED by Councillor Wardley

That first reading be given to Bylaw 726/09 being a bylaw to authorize a utility infrastructure charge in the Hamlet of Fort Vermilion.

CARRIED

MOTION 09-07-568

MOVED by Councillor Sarapuk

That second reading be given to Bylaw 726/09 being a bylaw to authorize a utility infrastructure charge in the Hamlet of Fort Vermilion as amended.

CARRIED

MOTION 09-07-569

Requires Unanimous

MOVED by Councillor Sarapuk

That consideration be given to go to third reading of Bylaw 726/09 being a bylaw to authorize a utility infrastructure charge in the Hamlet of Fort Vermilion.

DEFEATED

10. i) Operating Income Statement and Projects Progress Update

MOTION 09-07-570

MOVED by Councillor Watson

That the Operating Income Statement and Projects Progress Update report as of June 30, 2009 be received for information.

CARRIED

10. j) AAMDC Zone 4 Meeting – August 14, 2009

MOTION 09-07-571

MOVED by Deputy Reeve Braun

That all Councillors be authorized to attend the AAMDC Zone 4 meeting in Dixonville on August 14, 2009.

CARRIED

10. k) Council Workshop

MOTION 09-07-572

MOVED by Councillor J. Driedger

That the council workshop be received for information.

CARRIED

OPERATIONAL SERVICES:

11. a) Assumption Re-gravelling Contract

MOTION 09-07-573

MOVED by Deputy Reeve Braun

That Council approve awarding the Assumption re-gravelling tender to Tree Tech Contracting, as directed by County forces, at a rate of \$28.00 tonne to a maximum of 3,400 tonnes.

CARRIED

PLANNING, EMERGENCY AND ENFORCEMENT SERVICES:

12. a) Bylaw 684/08 Fire Services Bylaw

MOTION 09-07-574

MOVED by Councillor Toews

That Section 15 – Recovery of Costs be removed from the Fire

Services Bylaw 684/08.

DEFEATED

MOTION 09-07-575

MOVED by Councillor J. Driedger

That administration be directed to bring back options to review the issues raised on the Fire Services Bylaw 684/08.

CARRIED

12. b) Bylaw 723/09 Amendment of Speed Zone Bylaw

MOTION 09-07-576

MOVED by Councillor Wardley

That Bylaw 723/09 being a Bylaw that establishes school zones, signage for school zones and speed limits within Mackenzie County be tabled to the next meeting.

CARRIED

Councillor D. Driedger and Councillor Neufeld left the meeting at 12:00 p.m.

Reeve Newman recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:52 p.m.

GENERAL REPORTS:

6. a) Mackenzie Housing Management Board Meeting Minutes – May 27, 2009

MOTION 09-07-577

MOVED by Councillor Sarapuk

That the Mackenzie Housing Management Board meeting minutes of May 27, 2009 be received for information.

CARRIED

6. b) Parks and Recreation Committee Meeting Minutes – May 28, 2009

MOTION 09-07-578

MOVED by Councillor J. Driedger

That the Parks and Recreation Committee meeting minutes of May 28, 2009 be received for information.

CARRIED

**6. c) Municipal Planning Commission Meeting Minutes -
June 12, 2009**

MOTION 09-07-579

MOVED by Deputy Reeve Braun

That the Municipal Planning Commission meeting minutes of June 12, 2009 be received for information.

CARRIED

MOTION 09-07-580

MOVED by Councillor J. Driedger

That the fee schedule bylaw be brought back to Council for review.

DEFEATED

PUBLIC HEARINGS:

7. a) None

TENDERS:

8. a) La Crete Public Works Shop

MOTION 09-07-581

MOVED by Councillor Froese

That the tenders for the La Crete Public Works Shop be opened.

CARRIED

MOTION 09-07-582

MOVED by Councillor Watson

That the tender for the La Crete Public Works Shop be awarded to the lowest qualified bidder subject to the Building Committee review.

CARRIED

8. b) La Crete Water Wells

8. c) Zama Water Wells

MOTION 09-07-583

MOVED by Deputy Reeve Braun

That the consultant's recommendation for awarding the tenders for the La Crete and Zama water well drilling be approved.

CARRIED

COUNCIL COMMITTEE,

9. a) Council Committee Reports

CAO AND DIRECTORS REPORTS:

Councillor Toews reported on the Edmonton City Centre airport public hearings.

Councillor Wardley reported on the meeting with Apache, and the ratepayer meetings.

Councillor Watson reported on the Finance Committee meeting, ratepayer meetings, Zama Water Treatment Plant official opening, joint Inter-municipal Development Plan open house, Mackenzie Charity Golf Tournament, and the Mackenzie Waste Management meeting.

Councillor J. Driedger reported on the ratepayer meetings, Finance Committee meeting, Community Futures meeting, Mustus Energy public hearings, Zama Water Treatment Plant official opening and municipal sub-office sod turning, Mackenzie Charity Golf Tournament, Parks & Recreation Committee meeting, Veterinary Advisory Committee meeting, and the Mackenzie Housing Management Board meeting.

Councillor Sarapuk reported on the Regional Economic Development Initiative, ratepayer meetings, and bursary presentations in Rocky Lane.

Councillor Froese had no items to report.

Deputy Reeve Braun reported on the Municipal Planning Commission meetings, ratepayer meetings, Finance Committee meeting, joint Inter-municipal Development Plan open house, Land Use Framework open house by Sustainable Resource Development, Airport Committee meeting, La Crete Apple Drugs grand opening, Parks & Recreation Committee meeting, bursary presentations in La Crete, Mackenzie Waste Management meeting, and the La Crete Building Committee meeting.

Reeve Newman had no items to report.

MOTION 09-07-584

MOVED by Councillor Froese

That the Council committee reports be received for information.

CARRIED

9. b) CAO & Director Reports

MOTION 09-07-585

MOVED by Councillor Sarapuk

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE**

13. a) Information/Correspondence

MOTION 09-07-586

MOVED by Councillor Sarapuk

That a request be sent to Alberta Agriculture requesting support for grasshopper control.

CARRIED UNANIMOUSLY

MOTION 09-07-587

MOVED by Councillor Watson

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 09-07-588

MOVED by Councillor Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 1:34 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Legal
- 14. d) Inter-municipal Relations
- 14. e) CO₂ EOR Negotiations
- 14. f) AUPE Negotiations

CARRIED

MOTION 09-07-589

MOVED by Councillor Froese

That Council move out of camera at 2:01 p.m.

CARRIED

14. a) Personnel

MOTION 09-07-590

MOVED by Deputy Reeve Braun

That the personnel update be received for information.

CARRIED

14. b) Special Projects

MOTION 09-07-591

MOVED by Councillor Wardley

That the special projects update be received for information.

CARRIED

14. c) Legal

MOTION 09-07-592

MOVED by Councillor Sarapuk

That the legal update be received for information.

CARRIED

14. d) Inter-municipal Relations

MOTION 09-07-593

MOVED by Councillor Watson

That the inter-municipal relations update be received as discussed.

CARRIED UNANIMOUSLY

14. e) CO₂ EOR Negotiations

MOTION 09-07-594

MOVED by Councillor J. Driedger

That the CO₂ EOR negotiations update be received for information.

CARRIED

14. f) AUPE Negotiations

MOTION 09-07-595

MOVED by Councillor Froese

That the AUPE negotiations update be received as discussed.

CARRIED

NEXT MEETING DATE: 15. a) Regular Council Meeting

Regular Council Meeting
Thursday, July 23, 2009
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: 16. a) Adjournment

MOTION 09-07-596 MOVED by Councillor Watson

That the Council meeting be adjourned at 2:02 p.m.

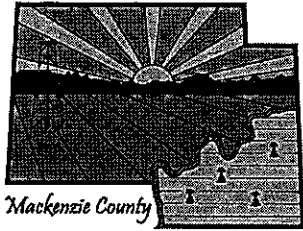
CARRIED

These minutes will be presented to Council for approval on July 23, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 23, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Municipal Planning Commission Meeting Minutes June 25, 2009

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the June 25, 2009 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of June 25, 2009 be received for information.

Author: C. Gabriel Review By: _____ CAO

**Mackenzie County
Municipal Planning Commission Meeting**

**Council Chambers
Fort Vermilion, Alberta**

Thursday, June 25, 2009 at 10:00 a.m.

PRESENT

Peter Braun	Chair, Deputy Reeve
Beth Kappelar	Vice-Chair
Ed Froese	Councillor, MPC Member
Jack Eccles	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Marion Krahn	Development Officer
Liane Lambert	Development Officer
Sarah Martens	Planning and Emergency Services Administrative Officer

DELEGATIONS

Edward Buhler	Developer
Reuben Derksen	Developer
Helena Martens	Developer

ABSENT

Manfred Gross	MPC Member
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1. CALL TO ORDER

Peter Braun called the meeting to order at 10:14 a.m.

2. ADOPTION OF AGENDA

MOTION 09-178 **MOVED** by Ed Froese

That the agenda be adopted with the following additions:

4g)Development Permit Application 111-DP-09
Edward Buhler; Ancillary Building (Detached Garage)
Plan 6076RS, Block 6, Lot 3; (La Crete)

4h)Development Permit Application 155-DP-09
Reuben Derksen; Single Family Dwelling with Attached Garage
– Garage Addition with Variance
Plan 022 6610, Block 21, Lot 50; La Crete

5f) Subdivision Proposal
Part of SW 15-106-15-W5M (C. of T. 062 018 224)
Helena Martens

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 09-179 **MOVED** by Beth Kappelar

That the minutes of the June 12, 2009 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

4. DEVELOPMENT

Development items 4a through 4f to be discussed later in the meeting.

**g) Development Permit Application 111-DP-09
Edward Buhler; Ancillary Building (Detached Garage)
Plan 6076RS, Block 6, Lot 3; (La Crete)**

Edward Buhler was present.

MOTION 09-180 **MOVED** by Ed Froese

That Development Permit 111-DP-09 on Plan 6076RS, Block 6, Lot 3 in the name of Edward Buhler be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Ancillary Building (Detached Garage) is approved subject to the installation of a west facing garage door only. No garage door(s) is/are permitted to be installed in the east wall of the building. Access to the building shall be via the existing access or via a new access constructed off of 102 Street to County standards at the developers' expense.**
2. Minimum building setbacks for the Ancillary Building (detached garage) are; 7.62 meters (25 feet) front (west) yard; 2.44 meters (8 feet) rear (east) yard; 1.52 meters (5 feet) side yards (north and south), from the property lines.
3. The highest point of the Ancillary Building (detached garage) shall be no more than 15 feet in height from grade to roof peak.
4. This Ancillary Building (detached garage) is approved for personal purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Ancillary Building (detached garage) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment, a new development permit must be received and approved prior to the commencement of a commercial use.
5. The Ancillary Building (detached garage) shall be constructed as a car garage and shall contain car garage doors to a maximum height of 8 feet. No commercial sized garage doors are permitted.
6. The Ancillary Building (detached garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
7. No ancillary building erected/or moved onto the site shall be used as a dwelling.
8. All parking shall be off street.
9. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.

10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

Development item 4h to be discussed later in the meeting.

5. SUBDIVISION

Subdivision items 5a through 5e to be discussed later in the meeting.

- f) **Subdivision Proposal**
Part of SW 15-106-15-W5M (C. of T. 062 018 224)
Helena Martens

Ms. Martens questioned why the lagoon was built in its current location and indicated that her residences were in existence before the lagoon.

MOTION 09-181 MOVED by Jack Eccles

That the subdivision proposal in the name of Helena Martens on Part of SW 15-106-15-W5M (C. of T. 062 018 224) be tabled to in camera.

CARRIED

4. DEVELOPMENT

Development items 4a through 4f to be discussed later in the meeting.

**h) Development Permit Application 155-DP-09
Reuben Derksen; Single Family Dwelling with Attached Garage
– Garage Addition with Variance
Plan 022 6610, Block 21, Lot 50; La Crete**

Reuben Derksen was present.

MOTION 09-182 MOVED by Jack Eccles

That Development Permit 155-DP-09 on Plan 022 6610, Block 21, Lot 50 in the name of Reuben Derksen be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. The Single Family Dwelling Attached Garage Addition is approved with a 2.5 foot west side yard variance. No roof overhang is allowed on the west side of the building. Setbacks for the building as outlined in condition 2**
- 2. Minimum setbacks for the Single Family Dwelling with Attached Garage – Garage Addition are; 7.62 meters (25 feet) from the front property line (south); 2.4 meters (8 feet) rear yard (north); 1.52 meters (5 feet) east side yard; 0.76 meters (2.5 feet) west side yard , from the property lines.**
- 3. The Single Family Dwelling Attached Garage Addition shall meet all Alberta Safety Code requirements for Residential Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
4. The Single Family Dwelling with Attached Garage – Garage Addition shall face 100th Avenue and be located on the west side of the house.
5. The Single Family Dwelling with Attached Garage – Garage Addition shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the residence and site to the satisfaction of the Development Authority.
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.

7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. Where the lowest opening of the building is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the building is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- a) **Development Permit Application 130-DP-09
David Peters; Mobile Home with 2 Decks
Plan 052 5689, Block 30, Lot 25; La Crete**

MOTION 09-183 **MOVED** by Beth Kappelar

That Development Permit 130-DP-09 on Plan 052 5689, Block 30, Lot 25 in the name of David Peters be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Construction/development commenced prior to the issuance of the Development Permit therefore the developer shall pay the penalty fee of \$500.00.**
2. **A variance of 3 feet (0.91 meters) of the front yard setback is hereby granted for the placement of the Mobile Home.**

3. **The front of the mobile home shall be 6.7 meters (22 feet) from the front (east) property line. Minimum front (east) yard setbacks for the decks are: 7.62 meters (25 feet). The minimum setbacks for the side and rear yards are: 1.52 meters (5 feet) rear (west) yard; 1.52 meters (5 feet) side yards (north and south), from the property lines. A Municipal Reserve lot exists adjacent to the west property line and no construction or development is permitted in or on this Municipal Reserve lot.**
4. The mobile home shall face 112th Street and be situated on the north side of the lot. The decks shall be located on the south side of the Mobile Home.
5. The undercarriage of the Mobile Home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
6. The architecture, construction materials and appearance of Mobile Home and decks shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
7. The Municipality has assigned the following address to the noted property 10214-112 Street. You are required to display the address (10214) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
9. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
10. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
11. **No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility**

rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- b) Development Permit Application 131-DP-09
William Friesen; Mobile Home with 2 Additions and Deck; Dugout
Part of SE 5-106-14-W5M (Plan 062 3898, Block 1, Lot 2)
La Crete Rural**

MOTION 09-184 MOVED by Ed Froese

That Development Permit 131-DP-09 on Part of SE 5-106-14-W5M (Plan 062 3898, Block 1, Lot 2) in the name of the William Friesen be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is subject to the access to the property being constructed to County standards. Failure to do so shall render this permit Null and Void.**
2. Minimum building and dugout setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
3. The dugout shall meet the setback requirements from any private sewage treatment and disposal systems as required by the Alberta Private Sewage Treatment and Disposal Regulations.
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
5. The undercarriage of the mobile home and additions shall be screened from view by skirting or such other means satisfactory to the Development Authority.
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.

7. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- c) **Development Permit Application 138-DP-09
Agnes Froese; 4 Foot Fence with 1 Foot Variance
Plan 012 4176, Block 3, Lot 6; La Crete**

MOTION 09-185 **MOVED** by Jack Eccles

That Development Permit 138-DP-09 on Plan 012 4176, Block 3, Lot 6 in the name of Agnes Froese be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A utility Right-of-Way exists within the front (east) of the lot. The developer is required to obtain permission from all applicable utilities companies prior to the commencement of construction.**
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to the fence or any part (s) thereof resulting from any work being done on or in the utility right-of-way either by the County, any contractors hired by the County or any utility companies. Any removal and/or replacement of the fence required as a result of work being done on or in the utility right-of-way shall be borne by the landowner.**

3. **The developer shall enter into a Developers Agreement with the County for the construction of the fence on the Utility Right-of-Way prior to commencement of construction. The Developers Agreement will be registered against the title.**
4. Approval of a fence with variance as noted in condition 5.
5. Maximum height of fence: Four (4) feet for the first 25 feet of the south side yard and six (6) for the remaining south side yard.
6. The fence shall not encroach onto adjacent properties.

CARRIED

- d) **Development Permit Application 144-DP-09
John's Auto Sales; Agricultural Machinery Sales and Service
Plan 062 5452, Block 20, Lot 4; La Crete**

MOTION 09-186 **MOVED** by Ed Froese

That Development Permit 144-DP-09 on Plan 062 5452, Block 20, Lot 4 in the name of the John's Auto Sales be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.**
2. The municipality has assigned the following address to the noted property 10508-99th Street. You are required to display the address (10508) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
3. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

4. The total site area (lot) shall have a positive surface drainage.

CARRIED

**e) Development Permit Application 147-DP-09
Knelsen Sand and Gravel; Professional Office Renovations
Plan 1160NY, Block 5, Lot 2; La Crete**

MOTION 09-187 **MOVED** by Jack Eccles

That Development Permit 147-DP-09 on Plan 1160NY, Block 5, Lot 2 in the name of the Knelsen Sand and Gravel be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The Professional Office Renovations shall meet all applicable Alberta Safety Code requirements for Professional Office Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
2. Any exterior renovations/changes require that the architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of office area plus, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
5. The municipality has assigned the following address to the noted property 10005-100th Street. You are required to display the address (10005) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by

contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage.

CARRIED

- f) **Development Permit Application 148-DP-09
North Point Business Park; Shop
Plan 082 6161, Block 3, Lot 13; La Crete**

MOTION 09-188 **MOVED** by Jack Eccles

That Development Permit 148-DP-09 on Plan 082 6161, Block 3, Lot 13 in the name of the North Point Business Park be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is for the construction of a shop only. A new development permit is required prior to occupancy of the building.**
2. **PRIOR to commencement of construction of the shop, the developer is required to construct a County approved access to the property, the process for which is outlined in Condition 3.**
3. **This permit approval is subject to the construction of an access to the property to County standards.** PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.

4. **The Shop shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
5. Individual utility servicing is required for each shop unit.
6. The registration of the condominium plan shall be for the building only. The lands shall remain common property.
7. Prior to commencement of any construction, contact John Klassen, Director of Operational Services, at 780-928-3983 to identify water line size for service and fire protection.
8. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
9. **Minimum building setbacks: 9.1 meters (30 feet) front (north) yard; 3.0 meters (10 feet) east and west side yards; 9.1 meters (30 feet) rear (south) yard, from the property lines, or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks.**
10. New construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
12. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 7 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
13. The municipality has assigned the following address to the noted property 9501-102nd Avenue. You are required to display the address (9501) to be clearly legible from the

street and be on a contrasting background. **Individual suite numbers will be assigned by the County at such time as further information of the building units is received.** The minimum size of the characters shall be four inches in height.

14. If a sign is placed on the property the sign shall be located a minimum of:

- a. 200 meters from regulatory signs
- b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.

15. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.

16. The sign and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.

17. The sign shall:

- a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
- b. Not unduly interfere with the amenities of the district.
- c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
- d. Not create visual or aesthetic blight.

18. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

Chair Peter Braun called a recess at 10:56 a.m.

Chair Peter Braun reconvened the meeting at 11:08 a.m.

5. SUBDIVISION

- a) **Subdivision Application 10-SUB-05
Part of NW 35-105-15-W5M and Part of SW 35-105-15-W5M;
La Crete Rural
Abe U. and Susan Banman**

MOTION 09-189 MOVED by Beth Kappelar

That the time extension request for 10-SUB-05 on Part of NW 35-105-15-W5M and Part of SW 35-105-15-W5M in the name of Abe U. Banman and Susan Banman be refused.

CARRIED

- b) **Subdivision Application 17-SUB-07
SE 16-110-19-W5M; High Level Rural
Fox Haven Golf Course**

MOTION 09-190 **MOVED** by Beth Kappelar

That a time extension for 17-SUB-07 on SE 16-110-19-W5M in the name of Fox Haven Golf Course be granted to expire on September 1, 2010. No further time extensions for this subdivision will be granted.

CARRIED

- c) **Subdivision Application 33-SUB-08
Part of SW 13-106-15-W5M; La Crete Rural – Greenwood Acres
John and Sadie Klassen**

MOTION 09-191 **MOVED** by Beth Kappelar

That subdivision application 33-SUB-08 in the name of John and Sadie Klassen, on Part of SW 13-106-15-W5M be amended to the following conditions:

1. This approval is for a 19 lot subdivision, 70.18 acres (28.4 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
 - b. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,

- c. Construction of an access to each lot created by the subdivision to County standards at the developers' expense,
- d. Negotiations for easements as required by the utility companies. The developer shall be responsible for any line relocation or correction costs that occur as a result of this development. All utility lanes must be accessible. All public utility lanes shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes shall be to engineered plans and completed prior to the installation of utilities,
- e. Provision of utilities (power, gas, telephone, etc.) Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the Municipality. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
- f. A 6 meter public utility lane is required adjacent to the west boundary of Lot 47 and adjacent to the west boundary of Lot 24. Lot dimensions shall be adjusted to meet the minimum 3 acre (1.21 hectare) parcel size,
- g. Provision of municipal infrastructure (roads, drainage, landscaping) to municipal standards and in accordance with engineered plans,
- h. The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:
 - i. Drainage of internal road system. This may include revised drainage plans for Plan 062 4963 if required by Mackenzie County to address the drainage concerns that exist in Plan 062 4963. Registration of Phase 2 will not be completed until the drainage within Phase 1 (Plan 062 4963) has been corrected to the satisfaction of the County and to engineered

- plans.
 - ii. Erosion prevention systems, as required
 - iii. Direction of site drainage
- i. The developer shall provide the municipality with engineered road plans, storm water management plans and utility plans for review and approval prior to construction and registration of the subdivision,
 - j. Engineered sign package;
 - k. All areas of the subdivision not developed by walkways, driveway or parking aprons shall be grassed and landscaped for prevention of erosion, to the satisfaction of the Development Authority,
 - l. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market assessed value for this property is \$10,434.25 per acre. Municipal reserve is charged at 10%, which is \$1,043.42 per subdivided acre. 70.18 acres times \$1,043.42 equals \$73,227.22,
 - m. Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 15% of infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure,
 - n. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations,
 - o. An assessment, prepared by a qualified person, of surface or subsurface characteristics of the land that is to be subdivided including susceptibility to potential for any flooding, slumping or subsidence or erosion of the land, the depth of the water table and suitability for any proposed on site sewage disposal system,
 - p. A report, prepared by a qualified person, respecting the intended method of providing sewage disposal facilities to each lot in the proposed subdivision, including the suitability and viability of that method,

- q. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Provision of utility right-of-way as required by ATCO Electric on both the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
 - ii. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. Therefore the owner should be aware of the potential for brushing along the existing and possible future power line alignment.
 - iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
 - iv. Buildings or equipment should not be located within 5.0 meters of the power line.
- r. Provision of utility right-of-way as required by Northern Lights Gas Co-op,
- s. The intersection of Highway 697 and Range Road 15-1 shall be upgraded to a Type 3d intersection as required in the Traffic Impact Assessment completed in 2005. It is recommended that the developer conduct this upgrade in conjunction with the intersection upgrades required for the golf course located on Part of NW 13-106-15-W5M (Plan 092 6283, Block 2, Lot 3). Improvements or upgrades to the Highway 697 and Range Road 15-1 intersection shall be completed prior to registration of the subdivision.
- t. If additional land is required to accommodate any required intersection improvement, the municipality will require the acquisition of land by the developer at the developers' cost.

CARRIED

**d) Subdivision Application 03-SUB-09
NW 1-106-15-W5M; La Crete Rural
Isaac F. Dyck**

MOTION 09-192 MOVED by Ed Froese

That subdivision application 03-SUB-09 in the name of Isaac F. Dyck, on NW 1-106-15-W5M, be approved with the following conditions:

1. This approval is for a single lot subdivision, 10.82 acres (4.38 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County and Alberta Transportation standards and at the developer's expense.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - d. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - e. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$93.75 per acre. Municipal reserve is charged at 10%, which is \$9.37 per subdivided acre. 10.82 acres times \$9.37 equals \$101.38. \$93.04 paid. Balance equals \$0.
 - g. Subdivision must meet Alberta Transportation's requirements as follows:

- i. Dedication of a 30 meter wide service road right-of-way plan of survey across the highway frontage of the NW 1-106-15-W5M from the north boundary of this quarter section to the north boundary of the existing subdivided parcel at no cost to the department.
 - ii. Construction of a service road from the existing field access to the point along the service road where a driveway access is to the proposed parcel. Construction of the service road is to be to the satisfaction of the municipality and at no cost to Alberta Transportation.
- h. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- i. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Any existing power line easements and/or utility right-of-ways must remain in place.
 - ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
 - iii. Costs associated with changes required to correct any line clearance problems as a result of the lot development shall be borne by the developer.
 - iv. Any costs incurred for the relocation or repair of the existing electrical facilities, as a result of the subdivision, will be the responsibility of the developer.
 - v. No work shall proceed under the power line without first receiving written permission from ATCO Electric.
 - vi. There must be 9 meters clearance from all buildings, trees, and materials to the power

line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

- vii. If the County, in conjunction with the subdivision approval, takes title to a portion of the property to allow for future road widening, the power line which is presently outside the road allowance will then effectively be located within the new road allowance.

CARRIED

- e) **Subdivision Application 06-SUB-09
NW 4-107-14-W5M; Fort Vermilion Rural
Jacob and Helena Peters and John and Mary Peters**

MOTION 09-193 **MOVED** by Beth Kappelar

That subdivision application 06-SUB-09 in the name of Jacob and Helen Peters and John and Mary Peters on NW 4-107-14-W5M be accepted with the following conditions.

1. This approval is for a single lot subdivision, 10 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
 - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.

- c. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
- d. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- e. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- f. Dedication of the most westerly 5.18 metres of the proposed subdivision for future road widening.
- g. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.

NOTE* There is a High Pressure Gas Pipeline running diagonally across the entire 10 acre subdivision. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the location of the utility rights-of-way prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

- h. Subdivision must meet ATCO Electric's conditions as follows:
 - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
 - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

- iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
- iv. Buildings or equipment should not be located within 5.0 meters of the power line.

CARRIED

6. MISCELLANEOUS ITEMS

a) Action List

The June 12, 2009 Action List was reviewed.

b) ADOA Conference 2009

The ADOA Conference be brought back to the next MPC Meeting.

7. IN CAMERA

MOTION 09-194 MOVED by Beth Kappelar

The Municipal Planning Commission go in camera at 11:31 a.m.

CARRIED

MOTION 09-195 MOVED by Jack Eccles

The Municipal Planning Commission come out of in camera at 11:46 a.m.

CARRIED

5. SUBDIVISION

- f) **Subdivision Proposal**
Part of SW 15-106-15-W5M (C. of T. 062 018 224)
Helena Martens

MOTION 09-196 MOVED by Ed Froese

That administration research options for the subdivision proposal in the name Helena Martens on Part of SW 15-106-15-W5M (C. of T. 062 018 224).

CARRIED

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ July 6, 2009 at 10:00 a.m. in La Crete
- ❖ July 16, 2009 at 10:00 a.m. in Fort Vermilion
- ❖ August 6, 2009 at 10:00 a.m. in La Crete

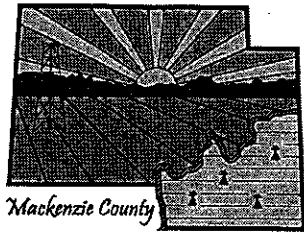
9. ADJOURNMENT

MOTION 09-197 MOVED by Ed Froese

That the Municipal Planning Commission meeting be adjourned at 11:48 p.m.

CARRIED

These minutes were adopted this 6 day of July, 2009.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 23, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	PUBLIC HEARING Bylaw 725/09 Land Use Bylaw Amendment to Rezone Plan 922 3712, Block 1, Lot 1, Plan 982 6116, Lot 1, and Plan 982 6116, Lot 2 from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Country Residential District 1 "HCR1" (La Crete)

BACKGROUND / PROPOSAL:

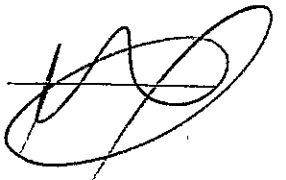
Bylaw 725/09, being a Land Use Bylaw amendment to rezone Plan 922 3712, Block 1, Lot 1, Plan 982 6116, Lot 1, and Plan 982 6116, Lot 2 from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Country Residential District 1 "HCR1", received first reading at the June 25th, 2009 Council meeting.

OPTIONS & BENEFITS:

The subject lands were rezoned to Hamlet Residential-Commercial Transitional District "HRCT" on August 23rd, 2004 as part of the Bylaw 462/04, the current County Land Use Bylaw. In accordance with the Municipal Government Act (MGA), individual notices of the proposed change are required to be sent to the affected and adjacent landowners prior to second reading of the bylaw. No records were found to indicate that this was done. In addition, the newspaper advertisement for Bylaw 462/04 was very vague and did not portray any importance or urgency for community members to view the proposed changes. In light of these matters, the Planning Department cannot, with any certainty, determine whether the affected landowners were informed of the proposed changes in advance of the adoption of the bylaw. As a result, this matter is presented to Council for consideration to rezone the lands to Hamlet Country Residential District 1

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO


"HCR1". This would serve to return the lands to a zoning similar or the same as they had before Bylaw 462/04.

COSTS & SOURCE OF FUNDING:

All costs will be borne by Mackenzie County.

RECOMMENDED ACTION:

MOTION 1:

That second reading be given to Bylaw 725/09 being a Land Use Bylaw amendment to rezone Plan 922 3712, Block 1, Lot 1, Plan 982 6116, Lot 1, and Plan 982 6116, Lot 2 from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Country Residential District 1 "HCR1".

MOTION2:

That third reading be given to Bylaw 725/09 being a Land Use Bylaw amendment to rezone Plan 922 3712, Block 1, Lot 1, Plan 982 6116, Lot 1, and Plan 982 6116, Lot 2 from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Country Residential District 1 "HCR1".

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 725/09

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 725/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate residential development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as Plan 982 6116, Lot 2, Plan 982 6116, Lot 1 and Plan 922 3712, Block 1, Lot 1 be rezoned from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Country Residential District 1 "HCR1", as outlined in Schedule "A".

READ a first time this 25th day of June, 2009.

READ a second time this ___ day of _____, 2009.

READ a third time and finally passed this ___ day of _____, 2009.

Greg Newman
Reeve

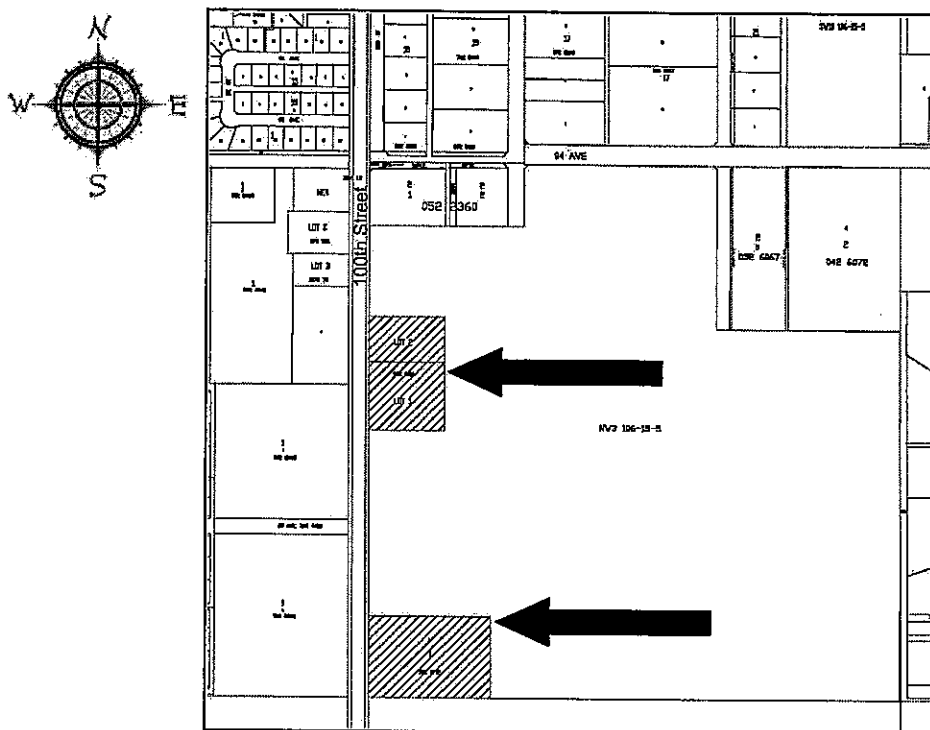
William Kostiw
Chief Administrative Officer

BYLAW NO. 725/09

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 982 6116, Lot 2, Plan 982 6116, Lot 1 and Plan 922 3712, Block 1, Lot 1 be rezoned from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Country Residential District 1 "HCR1", within the Hamlet of La Crete.



FROM: Hamlet Residential-Commercial Transitional District "HRCT"

TO: Hamlet Country Residential District 1 "HCR1"

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

Effective this ____ day of _____, 2009.





This bear was taken by a local hunter in the 2007/2008 hunting season.



The skin of a large wolf with a stunning white coat and golden eyes was on display at the Fish and Game Trophy Night.



These skulls were on display at the La Crete Heritage Centre on June 24.

Hunters gather for trophy night

La Crete hunter takes top buck in Alberta

Approximately 300 people gathered at the La Crete Heritage Centre on June 24 to attend the Fish and Game Trophy Night. The evening showcased the best trophies of the 2007 and 2008 hunting seasons.

A live and silent auction, door prizes, moose chaf, junco for moose tail, black duck, and goose call were also a part of the trophy night. Live music was provided throughout the evening. Approximately 35 sponsors from La Crete donated prizes, auction items and more.

Proceeds from tickets and auctions at the trophy night will help with operational costs at the local gun range and fish pond.

The unofficial star of the evening was local resident Philip Friesen, who shot the Alberta Champion Buck in November 2008. The Alberta Fish and Game Association is the deciding body that issues the award. Friesen took the win for the 'top typical' in all of Alberta. Score is awarded by the number of points on the buck's antlers, the mass and the width of the antlers.

Friesen said he killed the buck in Wildlife Management Unit 535, which surrounds the La Crete and Fort Vermilion areas. But he was hesitant to reveal to the public just exactly where he brought the buck down. For now, that's Friesen's special secret.

Friesen has sent his hunting story to Big Buck Magazine for publication. He was also recognized during the evening. His buck was on display with other top buck trophies, as well as a bear, lynx, wolf, bison, and other wildlife trophies.



Bill Martens and Abe Wiebe provide pleasant dinner music for guests at the Fish and Game Trophy Night on June 24.

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CAI Rental

Congratulations Chance
on your graduation June 26, 2009
in Hay River, NWT.
Chance graduated Kindergarten and attended up to Grade 6 at St. Mary's, then spent a year at High Level before going to Hay River, where he graduated from Grade 12.

MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING
PROPOSED LAND-USE BYLAW NO 725/09

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 725/09 for an amendment to Land-Use Bylaw No. 482/04. The proposed amendment is:

That the properties within the Hamlet of La Crete, being known as Plan 982 6116, Lot 2, Plan 982 6116, Lot 1 and Plan 922 3712, Block 1, Lot 1, as highlighted below, be rezoned from Hamlet Residential-Commercial Transitional District "HRC-T" to Hamlet Country Residential District 1 "HCR1". The intent of this Bylaw is to allow residential development on these lands and to remove the commercial use development options.

The Public Hearing is to be held at 4:00 p.m., Thursday, July 23, 2009 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, July 17, 2009. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 780-928-3083.

MACKENZIE COUNTY

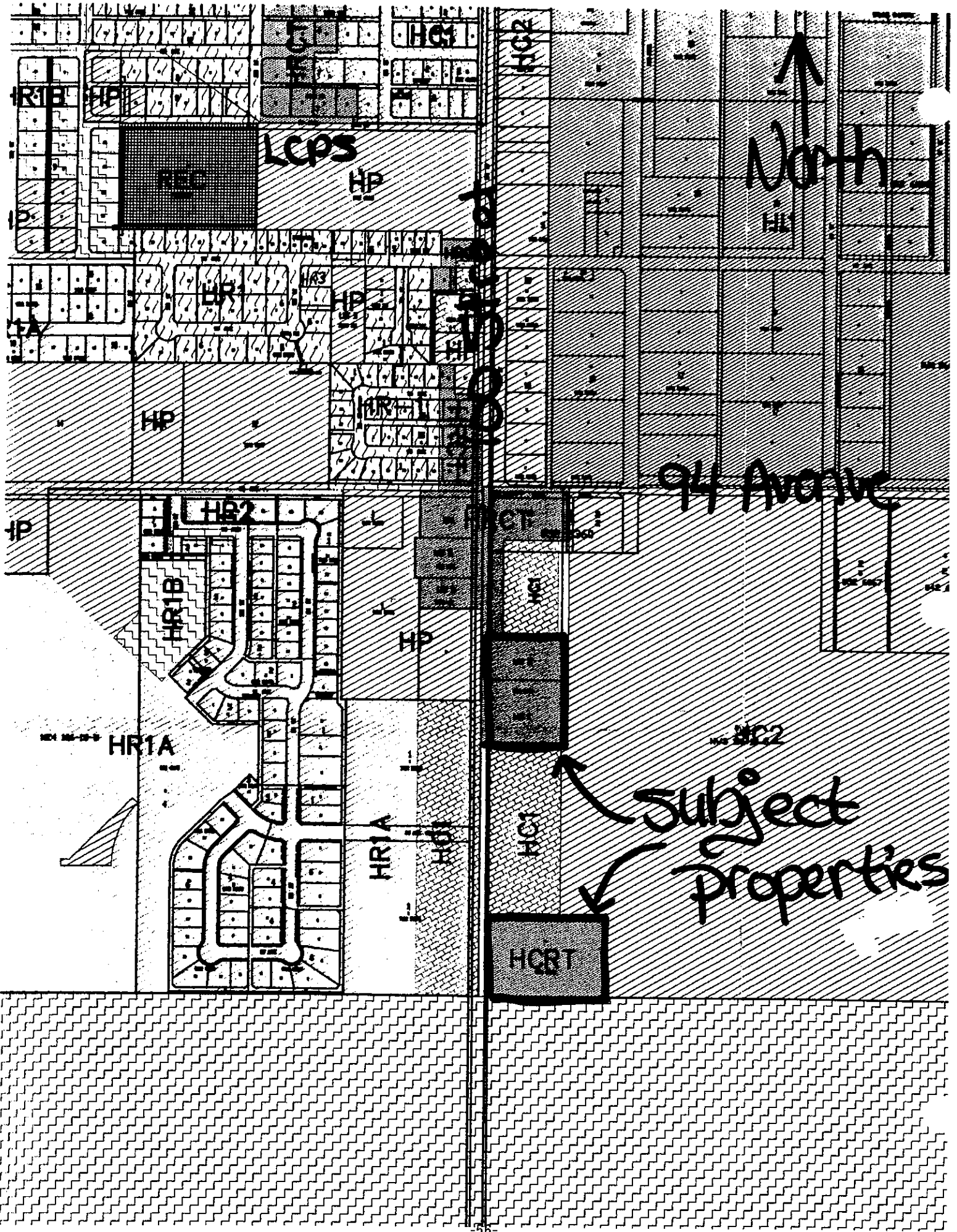
APPROVED DEVELOPMENT PERMITS

DP Number	Legal Land Location	City Address	Location	Description	Applicant
130-DP-09	P 052 9888, B 30, L 25	10214-112 Street	La Crete	Mobile Home with Variance	DeAd Peters
131-DP-09	Pl of BE 6-106-14-WRM (Pl of P 062 2988, B 1, L 2)		La Crete Rural	Dugout	William Pymmer
138-DP-09	P 012 4176, B 3, L 8	19110-102 Street	La Crete	4 Foot Fence with 1 Foot Variance	Agnes Prosen
140-DP-09	P 062 6402, B 20, L 4	10009-99 Street	La Crete	Agricultural Machinery Sales and Service	John's Auto Sales
142-DP-09	P 150971, B 6, L 2	10006-100 Street	La Crete	Professional Office Renovation	Krohnert Sand and Gravel
146-DP-09	P 062 6181, B 3, L 13	9601-102 Avenue	La Crete	Shop	North Point Business Park
156-DP-09	P 022 8610, B 21, L 60	9306-106 Avenue	La Crete	Single Family Dwelling Attached Garage Addition with Variance	Reuben Darkner

Any person affected by the above decision may appeal that decision to the Secretary of the Subdivision and Development Appeal Board in writing, containing a statement of the grounds of appeal & appeal fee, in person or by registered mail, so as to reach the Secretary no later than July 16, 2009 which is 14 days following the date of the notice. The required appeal fee is \$200.00.

Appeals shall be sent to:

SECRETARY OF THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD
Box 646
Fort Vermilion, ALBERTA, T8H 1H6

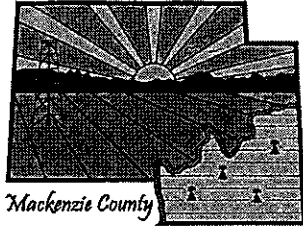


North

94 Avenue

Subject Properties

HR1B
HP
LCPS
HR1A
HR2
HC2
HQT
HCQT
94 Avenue
94 Avenue
Subject Properties



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Affairs Workshop

BACKGROUND / PROPOSAL:

The Town of Manning and the MD of Northern Lights are hosting a workshop on September 16th. See attached invitation.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That all Council be authorized to attend the Municipal Affairs Workshop on September 16, 2009 at the MD of Northern Lights.

Author: W. Kostiw Review by: _____ CAO

Carol Gabriel

From: John Brodrick [jbrodrick@manning.ca]
Sent: Thursday, July 09, 2009 9:00 AM
To: cao@nampa.ca; wjohnson@grimshaw.ca; nmacquarrie@peaceriver.net; Bill Kostiw; roffrey@rainbowlake.ca; manager@townofspiritrive.ca; rycroft@abnorth.com; dkrause@highlevel.ca
Subject: Municipal Affairs workshop

Good Morning,

The Town of Manning in partnership with MD of Northern Lights #22 will be hosting a workshop on the 16th day of September . Workshop will be focused on council/administration relationship, duties and also on procedures. The workshop will be much like the one held in High Prairie recently. The High Prairie workshop received high marks for its content. The same instructor will be presenting this workshop.

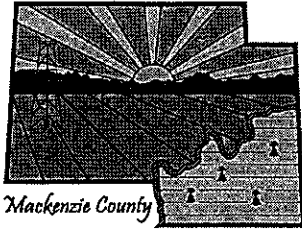
It will be four hours in the evening and I believe well worth everyones time to attend. This workshop is geared towards council and administration.

Date: 16 September

Time: 6 PM

Location: MD Northern Lights Council Chambers

Cost: **FREE**



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 23, 2009
Presented By:	John Klassen, Director of Operations – South
Title:	Municipal Parks Bylaw 728/09

BACKGROUND / PROPOSAL:

At the last Parks and Recreation Committee meeting on June 25, 2009 the committee made a motion to include a marina dock rental fee at Wadlin Lake Campground. Please see the revised bylaw & schedule attached for review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 728/09 being a bylaw respecting the control and operation of parks, campgrounds and other public areas within Mackenzie County.

Motion 2

That first reading be given to Bylaw 728/09 being a bylaw respecting the control and operation of parks, campgrounds and other public areas within Mackenzie County.

Motion 3

That consideration be given to go to third reading of Bylaw 728/09 being a bylaw respecting the control and operation of parks, campgrounds and other public areas within Mackenzie County.

Author: C. Friesen

Review Date: _____

CAO

Motion 4

That third reading be given to Bylaw 728/09 being a bylaw respecting the control and operation of parks, campgrounds and other public areas within Mackenzie County.

Author: C. Friesen Review Date: _____ CAO _____

BYLAW 720/09 728/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR THE CONTROL AND OPERATION OF
PARKS, CAMPGROUNDS AND OTHER PUBLIC AREAS
WITHIN MACKENZIE COUNTY**

WHEREAS pursuant to the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000 and amendments thereto the Council of the Mackenzie County may pass bylaws respecting people, activities and things in, on or near a public place or place that is open to the public; and

WHEREAS Mackenzie County and the Province of Alberta have an agreement in place permitting Mackenzie County to administer and enforce the Parks Bylaw at the following sites as described in Schedule "A" and all day use camp areas within the Municipality.

NOW THEREFORE, the Council of Mackenzie County in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1 SHORT TITLE

1.1 This Bylaw may be cited as the "**MUNICIPAL PARKS BYLAW**".

SECTION 2 DEFINITIONS

2.1 In this Bylaw, unless context otherwise requires:

- (a) "**ABANDONED**", means left standing at a location for more than 72 consecutive hours other than pursuant to a license, permit, or other similar authorization, or prior authorization of a Park Officer;
- (b) "**ANIMAL**", means a domestic animal and includes an animal that is wild by nature but has been domesticated;
- (c) "**CABIN**", means a non-permanent single floor recreational dwelling, no larger than 600 square feet, built on skids used on a seasonal basis, however, does not include industrial or commercial type dwellings.
- (d) "**CAMPING ACCOMMODATION UNIT**", means a;
 - i. tent
 - ii. trailer
 - iii. tent trailer

- iv. van
 - v. truck camper
 - vi. motor home
- (e) **“COUNCIL”**, means the Council of Mackenzie County, duly assembled and acting as such;
- (f) **“FIREARM”**, means any device that propels a projectile by means of explosion, spring, air, gas, string, wire or elastic material or any combination of those things;
- (g) **“HIGHWAY”**, means a highway as defined in the Highway Traffic Act;
- (h) **“INDIVIDUAL CAMPSITE”**, means a separate designated stall under this Bylaw;
- (i) **“MOTOR VEHICLE”**, means a motor vehicle as defined in the Highway Traffic Act;
- (j) **“MUNICIPALITY”**, means Mackenzie County, a Municipal Corporation in the Province of Alberta.
- (k) **“OFF-HIGHWAY VEHICLE”**, means an off-highway vehicle as defined in the Off Highway Vehicle Act;
- (l) **“PARK”**, means land designated as park, campground or recreation area by the Council;
- (m) **“PARK OFFICER”**, means a person appointed as a Park Officer, a Bylaw Enforcement Officer, a Special Constable appointed pursuant to the provisions of the Police Act, a Statute of Alberta, or a member of the Royal Canadian Mounted Police;
- (n) **“PUBLIC AREA”**, means an area in the County normally accessible for use by the public.
- (o) **“SEASONAL CAMPING STALL”**, means an area identified by Mackenzie County for the usage of seasonal or monthly recreational camping, and may include the use of cabin/RV; (May 1 – Sept. 30)
- (p) **“WASTE WATER”**, means;
- i. Grey water waste: any waste water commonly used during cooking, washing or bathing, but does not contain human or animal feces or urine, and

- ii. Black water waste: any waste water commonly used to facilitate the flushing of toilets, containing human or animal feces and or urine.
- (q) **“WATER ACTIVITY”**, includes swimming, wading, or any other activity resulting in full or partial immersion of a person’s body into water.

SECTION 3 PARK USAGES

3.1 Any person using a park shall;

- (a) Keep the land and improvements in a condition satisfactory to a Park Officer.
- (b) Comply with the instructions, prohibitions and directions prescribed by all lawfully designated and erected signs and notices.

3.2 Any person vacating a park shall restore the area to a clean and tidy condition.

3.3 No person shall;

- (a) Interfere with the right of others to the quiet and peaceful enjoyment of a park.
- (b) Deface, injure or destroy any municipal property in a park.
- (c) Excavate or remove any tree, plant, or shrub.
- (d) Remove park equipment.
- (e) Display or post any signs or advertisements in a park unless authorized by the Park Officer or Council.
- (f) Remove, deface, damage or destroy any sign boards, signs or notices posted or placed in a park under authority of this or any other Bylaw or Act.
- (g) clean clothing, fish, cooking or eating utensils, vehicles, equipment, or bathe at or near a drinking fountain, standpipe, well or pump in a park.

3.4 All construction must be authorized by the County.

3.5 No person shall carry on a business in a park unless he has received permission from the County for that purpose.

SECTION 4 REGISTRATION AND CAMPING PERMITS

4.1 All persons entering a park shall register at the Self-Registration Vault or with a

Park Officer.

- 4.2 Each camping accommodation unit must have an individual camping permit.
- 4.3 Notwithstanding subsection 4.1 and 4.2 children under the age of 16 years staying in a tent are exempt from registering provided they are staying in an individual campsite that is currently being occupied by a person(s) with a valid camping permit.
- 4.4 The County may issue individual campsite permits, day use permits, or group camping permits under this Bylaw.
- 4.5 The County may provide for and designate areas for day use and overnight camping.
- 4.6 Permits shall be issued on a first come, first serve basis (with the exception of seasonal camping stalls).
- 4.7 No person shall camp overnight in a park except in an area designated for that purpose unless otherwise authorized by a Park Officer and has a valid permit.
- 4.8 No person shall alter a camping permit or transfer a camping permit to another person.
- 4.9 The camping permit shall be made available for inspection by the Park Officer at any time.
- 4.10 A group camping permit may be subject to any conditions the County considers appropriate.
- 4.11 The C.A.O. may, in writing, waive any applicable fee to any person or group.
- 4.12 When a campground or park has individual campsites, the maximum allowable combination of motorized vehicles, camping accommodation units, and towed equipment shall not exceed three (3), of which not more than two (2) shall be motorized vehicles
- 4.13 If neither of the two (2) motorized vehicles permitted under section 4.12 is towing a camping accommodation unit or being used for accommodations, two (2) tents may be kept in a campsite in addition to the vehicles permitted under section 4.12.
- 4.14 No person shall camp for more than fourteen (14) consecutive days in the same campground in a park without the written permission of a Park Officer (does not pertain to seasonal camping stalls).
- 4.15 An individual campsite shall be considered to be unoccupied when no camping

accommodation unit, motor vehicle, or personal belongings are located on the campsite.

- 4.16 A camping permit is automatically cancelled if the campsite to which it relates to is unoccupied for 24 consecutive hours.
- 4.17 A Park Officer may cancel a camping permit on written notice to the permit holder, if the permit holder contravenes this Bylaw and the permit holder shall vacate the campsite within one hour of receiving such notice.
- 4.18 On the expiration or cancellation of a camping permit, the permit holder shall ensure that the campsite is vacated and that all personal property is removed.
- 4.19 The County may add to, delete or vary the terms and conditions to which a permit is issued under this Bylaw.
- 4.20 No visitors shall be allowed in the park after 11:00 p.m. Any person remaining in the park after 11:00 p.m. shall be subject to pay the overnight camping fee.
- 4.21 No person shall occupy or remain in an area designated as a day use area after 11:00 p.m. unless authorized by a Park Officer.
- 4.22 Check out time for overnight camping shall be 2:00 p.m., day rate charges shall apply to overnight campers who check out after 2:00 p.m.

SECTION 5 SEASONAL CAMPING STALLS

- 5.1 Where designated areas at campgrounds have been identified for monthly or seasonal usage Mackenzie County will determine through a fair process how to designate seasonal camping stalls to individuals,
 - (a) If demand for seasonal camping stalls exceeds the current availability, the County shall determine through a seasonal camping stall draw,
 - (b) For seasonal camping stalls designated on an annual term, the individual may continue for an additional year, provided that there is no requirement to go to a camping stall draw and that a completed application, annual fees, and deposit fees, are paid and submitted by March 1 of each year.
- 5.2 Seasonal camping stall areas will be identified and designated specific locations and sizes by Mackenzie County and must be used solely for recreational purposes.
- 5.3 Any permitted cabins/RV can not exceed 600 square feet (only single floor permitted).

- 5.4 Any permitted cabins/RV must be a non-permanent removable structure, must be esthetically pleasing, and must have prior approval by the Parks and Recreation Committee before the placement on any seasonal camping stall.
- 5.5 On a seasonal camping stall the maximum allowable units shall not exceed one cabin/RV.
- 5.6 A water/wastewater disposal plan must be submitted with the application to be approved at the discretion of the Parks and Recreation Committee.
- 5.7 Any permitted cabin/RV must be placed at a location directed by the County.
- 5.8 Only the use of the quiet generators is permitted. This shall be at the discretion of the County.

SECTION 6 ACCESS RESTRICTIONS

- 6.1 No person shall enter or remain in a park or portion of a park where travel or access restrictions have been imposed under this Bylaw.

SECTION 7 FIRES

- 7.1 No person shall set, light or maintain a fire in a park except in a fireplace, pit or other facility designed for that purpose.
- 7.2 A person may use any dead vegetation for fuel purposes in a park.
- 7.3 Where the Municipality is of the opinion that a fire hazard exists in a park, the Municipality may, by erecting signs and notices for the purpose, prohibit the setting, lighting or maintaining of fires in all or part of a park.
- 7.4 No fire shall be left unattended or be allowed to spread.
- 7.5 No person shall deposit or dispose of hot coals, ashes, embers or any other burning or smoldering material in a place other than a stove, fire pit, or other place provided for that purpose by the Municipality.
- 7.6 All fires, hot coals or smoldering materials shall be extinguished before leaving.
- 7.7 No person shall remove firewood from a park.

SECTION 8 VEHICLES

- 8.1 No person shall, within a park, operate or ride an off-highway vehicle that is motor driven, except on a designated trail or area unless otherwise authorized by the Municipality.
- 8.2 A Park Officer may prohibit the entry of a vehicle into any part of a park.
- 8.3 No vehicle shall be parked in a manner or at a location that impedes traffic.
- 8.4 No person shall exceed the posted speed limit with a motor vehicle or off-highway vehicle in a park.
- 8.5 The owner of a motor vehicle or off-highway vehicle which is involved in any contravention of this Bylaw is guilty of an offence.
- 8.6 When a motor vehicle, off-highway vehicle, boat, trailer, equipment, appliance, article, or object
- (a) Is abandoned,
 - (b) Remains in an area after the authorization to be in that area has expired, or
 - (c) Is located in a prohibited area,
- A Park Officer may remove, store or dispose of this item in accordance with this Bylaw.
- 8.7 A Park Officer may seize any vehicle, off-highway vehicle, boat, trailer or any equipment, appliance or other article or object that is being used in a park in contravention of this Bylaw, whether it is found in possession of the person alleged to have committed the contravention or not.
- 8.8 No motor vehicle, off-highway vehicle, boat, trailer, equipment, appliance, article or object that has been removed or seized shall be released to its owner or the owner's agent until all expenses incurred by the Municipality regarding the subject item have been paid. Such charges shall be in addition to any fine or penalty imposed in respect of any violation or to any payment made in lieu of prosecution as provided for in Schedule "A" of this Bylaw.
- 8.9 Pursuant to section 8.8, if any item stored is not claimed by the owner or someone on his behalf, in return for full payment of costs incurred, within 60 days of its removal, the item and its contents shall be turned over to the Municipality to be disposed of.

SECTION 9 ANIMALS

- 9.1 All persons having the custody or control of an animal shall
- (a) At all times have the animal on a leash.
 - (b) Be responsible for the immediate clean up of the animals waste upon release.
- 9.2 A Park Officer may refuse to admit to a park, or require to be removed from a park, any animal if the animal
- (a) Is not under control,
 - (b) Causes a nuisance,
 - (c) Threatens the life, safety, health, or comfort of any person, or
 - (d) Damages property
- 9.3 A Park Officer and/or any other person acting under the supervision of a Park Officer may capture an animal running at large in a park.
- 9.4 When an animal is captured, the Park Officer shall
- (a) Impound the animal, and
 - (b) Make a reasonable attempt to contact the owner or person having custody of the animal.
- 9.5 Where the owner or person having custody of an animal, claims a captured animal from a Park Officer, that person shall pay the fees as set out in the Mackenzie County's Animal Control Bylaw.
- 9.6 When an animal has been impounded for the time period required in Mackenzie County's Animal Control Bylaw, and no person claims it, a Park Officer may dispose of the animal in accordance with the Animal Control Bylaw.
- 9.7 No person shall bring into a Municipal park, a horse, pony, or beast of burden except with the written authorization from a Park Officer.

SECTION 10 WASTE DISPOSALS

10.1 No person shall:

- (a) Deposit solid waste matter in a park except in a receptacle or area provided for that purpose by the Municipality.
- (b) Deposit waste water, sewage or any liquid waste except in a receptacle approved by the municipality.
- (c) Bring commercial or residential waste matter into a park for disposal.

10.2 In areas in a park where waste disposal receptacles are not provided, waste matters shall be carried out of the area for disposal.

SECTION 11 NUISANCES

11.1 If, in the opinion of a Park Officer, a nuisance exists on any site which is subject to a permit, the Park Officer may, in writing, order the person causing the nuisance to abate the nuisance, clean the site, or both.

11.2 Where a person fails to comply with an order made pursuant to section 11.1 the Park Officer may take whatever steps are necessary to abate the nuisance, clean the site, or both. All costs incurred as a result of the nuisance shall be paid by the offender.

11.3 No person who has been removed from a park pursuant to this Bylaw shall, within the following 72-hour period, enter or attempt to enter a park.

SECTION 12 FIREARMS

12.1 No person shall discharge a firearm in a park or campground unless the firearm is discharged by a

- (a) A Police Officer,
- (b) A Fish and Wildlife Officer,
- (c) A duly authorized Municipal employee, agent, or contractor in the performance of their duties.

12.2 Notwithstanding section 12.1, a person who is in possession of a firearm in a park shall ensure the firearm is unloaded and

- (a) In a condition such that the barrel and stock are separated and taken apart, or
- (b) Completely enclosed in a locked case or other covering designed for that purpose.

12.3 No person shall hang or dress big game in the park.

SECTION 13 NO SWIMMING

13.1 Any person engaged in swimming, wading or any other Water Activity in a body of water located in a Park or other Public Area, contrary to a "No Swimming" sign posted in respect of that body of water is guilty of an offence and subject to a fine as set out at Schedule B of this Bylaw.

13.2 Any person in or in the immediate vicinity of a Park or other Public Area who is exercising care, control or supervision of a child or children under twelve (12) years of age who is/are engaged in swimming, wading or any other Water Activity contrary to Section 13.1, is guilty of an offence and subject to a fine as set out at Schedule B of the Bylaw.

SECTION 14 SIGNAGE

14.1 The Council may:

- (a) Subject to the Traffic Safety Act, control and prohibit the movement of vehicular, pedestrian and other traffic by means of signs and notices designated and erected by it, and
- (b) Designate and erect other signs and notices governing and prohibiting activities that are provided for in this Bylaw.

SECTION 15 ADMINISTRATION

15.1 For the purpose of administering and enforcing this Bylaw, a Park Officer may:

- (a) Enter on and inspect any land, road structure or work in a park;
- (b) Order the repair, alteration, improvement, evacuation or removal of or addition to any unauthorized structure or work in a park;
- (c) Order any person in a park to cease or refrain from any action, omission or conduct that in the opinion of the Park Officer is dangerous to life or

property or detrimental to the use and enjoyment of the park by other persons;

- (d) Require any person in a park to inform a Park Officer of:
 - i. the name, and address of the person, and
 - ii. any fact or intention relating to the use of the park by that person;
- (e) Remove from a park:
 - i. any person making unauthorized use of the park,
 - ii. any person failing to comply with any provisions of this Bylaw, and
 - iii. any person creating a nuisance or disturbance or committing a trespass or any undesirable act.

15.2 Each section of this Bylaw shall be read and construed as being separate and severable from each other section. Should any section of this Bylaw be found to have been improperly enacted for any reason, then such section apart shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

SECTION 16 FEE RATES FOR USE OF CAMPGROUNDS

16.1 Fees pursuant to this Bylaw shall be paid in accordance with Schedule "A".

SECTION 17 CONTRAVENTIONS

17.1 The Municipality or Park Officer may cancel or suspend a permit issued under this Bylaw if the permit holder contravenes this Bylaw, or any terms or conditions to which the permit is subject.

17.2 Every person who contravenes the provisions of this Bylaw is guilty of an offence and liable to the penalty as prescribed in Schedule "B" of this Bylaw or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).

17.3 A Park Officer may commence a summons or offence notice in the form of a violation ticket or long information for the contravention. A Park Officer may serve upon such a person a violation ticket allowing payment of a specified penalty in the amount prescribed in Schedule "B", in lieu of prosecution for the offence.

17.4 Violation tickets shall be issued in accordance with the Provincial Offences Procedure Act.

SECTION 18 EFFECTIVE DATE

18.1 This Bylaw rescinds Bylaw ~~674/08~~ 720/09.

18.2 This Bylaw shall come into full force and effect upon third and final reading.

READ a first time this ____ day of _____, 2009.

READ a second time this ____ day of _____, 2009.

READ a third time and finally passed this ____ day of _____, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

**BYLAW 720/09 728/09
SCHEDULE "A"**

Facilities Available:

Camping sites: Wadlin Lake
 Machesis Lake
 Tourangeau Lake
 Fort Vermilion Bridge Campsite
 Hutch Lake

**Fee Schedule per Camping Accommodation Unit, Day Use Areas and Seasonal
Camping Stalls and Marina Dock Rental:**

Day Use: No charge

Seasonal Camping Stalls (Wadlin Lake Only)
Seasonal (May 1 – Sept. 30): \$1500.00
Plus a \$250.00 damage deposit

Overnight: \$12.00

Weekly: \$72.00

Group Camping: \$50.00 + \$10.00/unit/day, plus \$250.00 Damage Deposit

Marina Dock Rental (Wadlin Lake Only):
\$20.00/day with camping stall
\$10.00/day without camping stall

NOTES: Where available, the Group Camping fee allows for reservation of shelter for renter's use only.

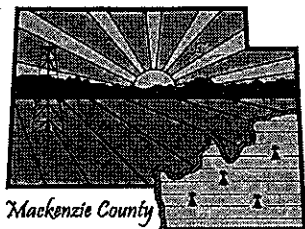
Example 1:	15 units @ \$10.00	\$150.00
	Basic fee	<u>\$ 50.00</u>
	Total	\$200.00/day
Example 2:	10 units @ \$10.00	\$100.00
	Basic Fee	<u>\$ 50.00</u>
	Total	\$150.00/day
Example 3:	Shelter only (No R. V.'s)	\$ 50.00/day

**BYLAW 720/09 728/09
SCHEDULE "B"**

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

Section	Description	Penalty
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00

Section	Description	Penalty
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Engineering Services & Project Design

BACKGROUND / PROPOSAL:

Over the last 10 years engineering services has become a real challenge for Mackenzie County and during the last three years we have endeavored to tighten the reins on engineering. Now it's time to take further action to control engineering costs and value of work.

OPTIONS & BENEFITS:

Options are to develop better engagement agreements and more formal construction and project meetings (in the works). On some projects ratepayers want to be involved which makes the projects very interesting but not cost effective.

COSTS & SOURCE OF FUNDING:

Funding is usually from the project and included in the annual budgets.

RECOMMENDED ACTION:

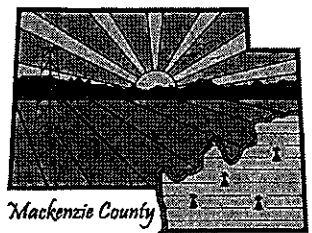
Motion 1

That the County continue to work with the appropriate engineering firms to complete projects on time, within specifications and budget.

Motion 2

That the County appoint Focus Engineering as the rural water project engineer.

Author: W. Kostiw Review by: _____ CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 23, 2009
Presented By:	John Klassen, Director of Operations – South
Title:	Municipal Reserve

BACKGROUND / PROPOSAL:

At the June 25, 2009 Parks and Recreation Committee meeting a motion was made that Mackenzie County create a parks reserve where municipal reserve funds would be directed for County use in parks and campgrounds within the region.

OPTIONS & BENEFITS:

N/A

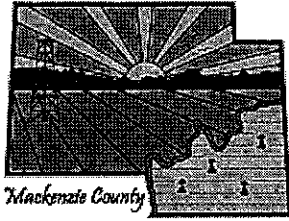
COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

Author: C. Friesen Review Date: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 23, 2009
Presented By:	John Klassen, Director of Operations – South
Title:	PW037 – Access Construction

BACKGROUND / PROPOSAL:

The purpose of Policy PW037 (Access Construction) is to provide guidelines and standards for the construction of accesses to County local roads in the rural area or to streets in the hamlets that do not have curb and gutter.

OPTIONS & BENEFITS:

Administration is attaching a copy of PW037 for your perusal and would appreciate Councils review and feedback.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

Author: P.Short Reviewed By: _____ CAO 

Mackenzie County

Title	Access Construction	Policy No.	PW 037
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Legislation Reference	Municipal Government Act, Section 18
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Purpose:

To provide guidelines and standards for the construction of accesses to County local roads in the rural area or to streets in the hamlets that do not have curb and gutter.

Policy Statement

Guidelines and standards must be in place for the construction of accesses to County road and street infrastructure in order to provide safe infrastructure for those using the accesses, local roads and streets.

Definitions

Applicant – the developer or landowner requesting the access.

Street – those streets in the Hamlets that do not have curb and gutter.

Temporary Access – an access built for a short period of time (less than 6 months) that is to be removed at the end of its use. These are generally constructed for log hauls.

First Access – the first access to a rural quarter section of land within Mackenzie County.

Guidelines

- 1.) Each time an access onto a municipal road or street is to be constructed, reconstructed or altered in any way, an application must be made to Mackenzie County for approval.
- 2.) Mackenzie County will supply a culvert if required and compensate for the construction of the first access to a rural quarter section or river lot only, in the amount of \$750.00; providing that the access has been built to County standards approved by the Director of Public Works or designate. Any and all subsequent accesses will be the sole responsibility of the applicant to supply, construct and install the access per Mackenzie County standards.
- 3.) The applicant must know the location of all utility installations in the area of the access and must obtain the approval of the companies prior to

construction, including all costs of investigation, modifications or repairs to utility installations.

- 4.) Mackenzie County will inspect the access upon completion. If the access does not pass inspection, the applicant is responsible for all costs and construction in bringing the access to municipal standards.
- 5.) Temporary accesses follow all of the guidelines listed above as well as the following:
 1. Mackenzie County will not supply culvert materials
 2. The access must be removed at the end of its intended use and the area of the access restored to its original condition.

Standards

All accesses must meet the following standards, unless otherwise authorized by the Chief Administrative Officer or designate:

Rural

- 1.) Must be constructed at a location which provides an unobstructed view of the road involved for a sight distance of no less than 100 meters unless otherwise specified.
- 2.) Minimum 8 meter wide finished access top.
- 3.) Minimum 12 meter turning radius on the shoulders.
- 4.) No alteration to the roadway drainage is permitted. The need and size of culverts is at the discretion of the Director of Public Works. All culverts are to be installed with 3:1 sloped ends and countersunk 10cm (4").
- 5.) Backfill of the subgrade must be clay or granular material.
- 6.) Finished subgrade must be covered with surface crushed gravel (20 or 25mm sized) to a depth of 50mm to the right of way boundary from the road shoulder.
- 7.) Minimum 300mm depth of cover over installed culvert.
- 8.) Accesses must be a minimum of 50 meters apart.
- 9.) Accesses must be a minimum of 50 meters from intersections.
- 10.) Access side slopes must be a minimum of 4:1.
- 11.) When an access is built onto a paved County road, Mackenzie County may require that the access be paved from the County road shoulder to the right of way boundary.

Urban

- 1.) Residential approaches must have a minimum access width at property line of 6 meters. Industrial/Commercial approaches must have a minimum access width at property line of 11.5 meters.
- 2.) *Residential approach* - must have a minimum turning radius of 5 meters. *Industrial/Commercial approach* - must have a minimum turning radius of 12 meters.
- 3.) *Residential Approach* – The need and size of culverts is at the discretion

of the Director of Public Works. All culverts to be installed must be countersunk 10cm (4").

Industrial/Commercial Approach - The need and size of culverts is at the discretion of the Director of Public Works. All culverts are to be installed with 3:1 sloped ends and countersunk 10cm (4").

Culvert sizing must be consistent with the stormwater management plan for the development and size of culvert will be increased as necessary to meet the flow requirements.

- 4.) Minimum 300 mm depth of cover over installed culvert.
- 5.) When an access is built onto a paved County road, Mackenzie County may require that the access be paved for a distance of 4 meters from the County road shoulder to the right of way boundary.

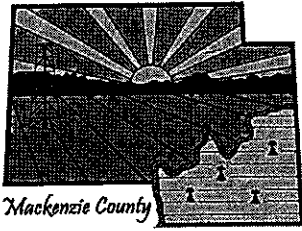
Hamlet Country Residential

- 1.) minimum 8meter finished top
- 2.) minimum 10meter turning radius on the shoulders
- 3.) The need and size of culverts is at the discretion of the Director of Public Works. All culverts are to be installed with 3:1 sloped ends and countersunk 10cm (4").
- 4.) Backfill of the subgrade must be clay or granular material.
- 5.) Finished subgrade must be covered with surface crushed gravel (20 or 25mm sized) to a depth of 50mm to the right of way boundary from the road shoulder.
- 6.) Minimum 300mm depth of cover over installed culvert.
- 7.) Access side slopes must be a minimum of 4:1.
- 8.) When an access is built onto a paved County road, the Mackenzie County may require that the access be paved from the County road shoulder to the right of way boundary.

Temporary Accesses

- 1.) No alteration to the roadway drainage is permitted. A minimum 600mm diameter culvert with 3:1 sloped ends may be required.
- 2.) Accesses must be a minimum of 50 meters apart.
- 3.) Must be a minimum of 50 meters from intersections.
- 4.) Access side slopes of 4:1.

	Date	Resolution Number
Approved	Nov 23/05	05-634
Amended	Oct 10/06	06-709
Amended	Feb 13/07	07-123



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Tompkins Ferry Traffic Assessment

BACKGROUND / PROPOSAL:

The County has been, and still is, working towards upgrading the ferry service and are lobbying the province to provide these improvements ie. larger ferry, remodel the current ferry or change to a different model (hovercraft). The problem is that the province does not share our urgency to upgrade.

OPTIONS & BENEFITS:

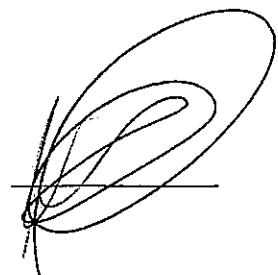
The options are many, from a bridge to our current poor service. I don't see an opportunity for a bridge for many years so upgrading is probably the only solution. Perhaps we can find operating examples to look at.

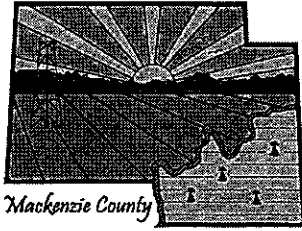
COSTS & SOURCE OF FUNDING:

The estimated cost to complete a meaningful assessment to use in lobbying the government is \$18,000.00.

RECOMMENDED ACTION:

That administration be instructed to conduct a traffic assessment that would record traffic counts, type of traffic, source and destination of traffic and waiting times.

Author: W. Kostiw **Review by:** _____ **CAO** 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: July 23, 2009

Presented By: Ryan Becker, Director of Planning and Emergency Services

Title: Bylaw 727/09 Land Use Bylaw Amendment to Remove Non-Domestic Animals from Rural Country Residential District 1, 2, 3 and 4 "RC1", "RC2", "RC3" and "RC4".

BACKGROUND / PROPOSAL:

The Rural Country Residential District zonings all include restrictions regarding the keeping of animals. In spring of this year the Planning Department received numerous enquiries regarding the number of animals allowed in River Drive Developments. A concern was also raised by a ratepayer regarding the number of animals being brought into the area. As a result of these enquiries, letters were sent to each landowner within this area advising them that they are allowed only one non-domestic animal per lot.

Follow up of these letters revealed that several landowners had 20-30 chickens and others had several horses. Additional information was received to indicate that several landowners within the area were intending to have numerous animals.

As a result of the conflict and non-compliance surrounding this matter, consideration should be given to removing the non-domestic animal option from all RC zoning districts.

OPTIONS & BENEFITS:

Several matters of concern surround the increased number of animals in the River Drive Developments area. The first is the high water table in a portion of these lands. Research by planning staff revealed a letter from Alberta Environment which outlined their departments concerns regarding the development of lots within the easterly portion

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan N. Becker,
Director of Planning

CAO

of NW 5-106-15-W5M. This area is a wetland that acts as a watershed for Lake Tourangeau and development within this area was not recommended. Several lots have since been developed within this area. The allowance of a multiple animals could result in the contamination of the wetland area and subsequently, Lake Tourangeau which is used for recreational purposes like boating and water-skiing.

The second concern is the fact that County records do not provide documentation to indicate that the River Drive Development lands can accommodate the private sewage disposal systems that are required. As a result, it does not seem prudent to allow the numerous animals to be kept on the lands.

An alternative to exhaustive time being spent enforcing the one non-domestic animal rule is to remove the non-domestic animal option from all 4 RC zoning districts.

One affected landowner has submitted written support of the one animal only rule.

COSTS & SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION:

That first reading be given to Bylaw 727/09 being a Land Use Bylaw amendment to remove Non-domestic animals from Rural Country Residential District 1, 2, 3 and 4 "RC1", "RC2", "RC3" and "RC4".

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan N. Becker, CAO
Director of Planning

BYLAW NO. 727/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and revised in 2003, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to disallow non-domestic animals in Rural Country Residential Districts.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That Section 7.31, Subsection H and Section 7.32, Subsection H of the Mackenzie County Land Use Bylaw be amended to:**

H. THE KEEPING OF ANIMALS

Non-domestic animals are not allowed in this zoning district.

- 2. That Section 7.33, Subsection I and Section 7.34, Subsection I of the Mackenzie County Land Use Bylaw be amended to:**

I. THE KEEPING OF ANIMALS

Non-domestic animals are not allowed in this zoning district.

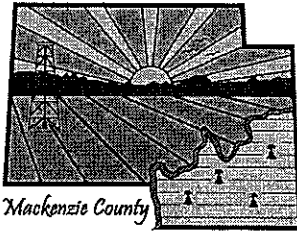
READ a first time this ___ day of _____, 2009.

READ a second time this ___ day of _____, 2009.

READ a third time and finally passed this ___ day of _____, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



Mackenzie County
P.O. Box 1690, La Crete Alberta T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

<Date>

<Name>
<Mailing Address>
<Town> <Prov> <Postal Code>

Dear <Name>:

NON-DOMESTIC ANIMALS IN RIVER DRIVE DEVELOPMENTS

Due to the increased number of inquiries about animals in River Drive Developments, we wish to clarify the Land Use Bylaw regulations for non-domestic animals in this subdivision which is zoned Rural Country Residential District 3 "RC3".

The RC3 Zoning district allows a *"maximum of one non-domestic animal per 3-acres or 2 non-domestic animals per 5 acres"*. Animals-Non-Domestic means *"animals that are not normally kept as pets"*.

This means you are only allowed to have one (1) non-domestic animal.
(Example: 1 pig **OR** 1 chicken)

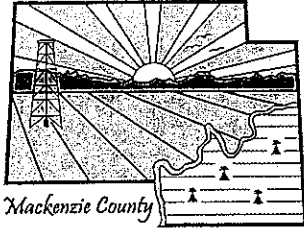
A copy of the RC3 Zoning district is attached for your information.

If you have any questions or concerns regarding this matter, please contact Sarah Martens or Marion Krahn at 780-928-3983 or stop by the office. Our office hours are 8:15 a.m. to 4:30 p.m., Monday through Friday.

Yours truly,

Ryan Becker, Director
Planning and Emergency Services

Enclosure



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: July 23, 2009

Presented By: William Kostiw, Chief Administrative Officer

Title: Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• Call for Member Information – MD of Bonneyville Mediation Exercise	101
• Canadian Union of Postal Workers	104
• Alberta Health Services – Organizational Structure	112
• Municipal Affairs – Municipal Financial Assistance Programs Key Dates Calendar	117
• High Level Economic Development Strategy	118
• Applications ready to roll for two agri-business livestock programs	124
• Mackenzie Housing Management Board Requisitioning Policy	126
• Grasshopper Plague	128
• REDI Report – June 2009	129
• Mighty Peace Tourist Association Report – May/June 2009	130

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: CAO

Carol Gabriel

From: Gerald Rhodes [gerald@aamdc.com]
Sent: Tuesday, June 23, 2009 12:54 PM
To: admin@mdacadia.ab.ca; admin@mdwainwright.ca; administrator@countyofwarner5.ab.ca; Arlene Milot; Athabasca; Barrhead; mjones@beaver.ab.ca; Big Lakes; cao@mdbiglakes.ca; martin.buckley@mdbighorn.ca; irenec@birchhillscounty.com; rpoole@md.bonnyville.ab.ca; brogan1@countygp.ab.ca; CAO - MD Ranchland; cao@mdnorth22.ab.ca; murray@cardstoncounty.com; carlson@strathcona.ab.ca; Carol Gabriel; cao@clearhillscounty.ab.ca; rleaf@county.clearwater.ab.ca; County of Wetaskiwin; countyadmin@vulcancounty.ab.ca; Crowsnest Pass; csmigerowsky@smokylakecounty.ab.ca; dale@fortymile.ab.ca; dan@thorhildcounty.com; Doug Henderson; ben@mdfairview.ab.ca; fcoutney@county.wetaskiwin.ab.ca; jim@mdgreenview.ab.ca; gthomas@county24.com; hrc@mdfoothills.com; jack.ramme@YellowheadCounty.ab.ca; jennifer.deak@wheatlandcounty.ca; julie@countypaintearth.ca; kevincao@kneehillcounty.com; kporter@brazeau.ab.ca; lucien.cloutier@laclabichecounty.com; allan.h@tclamont.ca; Laverne Turnbull; dougw@leduc-county.com; allan.winarski@md124.ca; dshigematsu@county.lethbridge.ab.ca; lszybunka@gov.lacsteanne.ab.ca; lthompsn@telusplanet.net; lthurcotte@mdsmokyriver.com; luc.mercier@woodlands.ab.ca; lutz@cypress.ab.ca; Bill Kostiw; MD of Peace; MD of Rocky View; dmarynowich@minburncounty.ab.ca; doug.plamping@mountainviewcounty.com; stephensonk@countyofnewell.ab.ca; harvey@mdopportunity.ab.ca; pvincent@parklandcounty.com; PonokaCounty@PonokaCounty.com; flawrason@mdprovost.ca; ramiles@northernsunrise.net; chertzberg@reddeercountry.ab.ca; Robert Jorgensen; rcoon@rockyview.ca; Ross D. Rawlusyk; sarmstrong@flagstaff.ab.ca; sgerlitz@county.camrose.ab.ca; Sheila Kitz; Special Areas; Special Areas; Special Areas; Special Areas; tmatius@mdspiritriver.ab.ca; robyn.singleton@strathcona.ab.ca; Sturgeon; dkriszan@mdtaber.ab.ca; tfox@stettlercounty.ca; thager@lacombecounty.com; tpeach@saddlehills.ab.ca; eleblanc@westlockcounty.com; Wheatland; Wheatland County; Wheatland County; cindy@mdwillowcreek.com; Wood Buffalo; Wood Buffalo; Wood Buffalo (Andrew Stuckey); Wood Buffalo-Elsie Hutton
Subject: Call for Member Information - MD of Bonnyville mediation exercise with the City of Cold Lake
Attachments: AAMDC Equitable Economics Inter-municipal Financial Partnerships Position Paper.pdf

Hello

Please be advised that there has been direction given by the Minister of Municipal Affairs to the municipalities within the MD of Bonnyville to undertake mediation to deal with the issue of cost sharing/revenue sharing in the region (see article below). This is a result of the City of Cold Lake proposing to proceed with a vote to undertake a dissolution vote. The mediator appointed is Jeanne Byron with Bill Sutherland also appointed to assist.

We have been advised that the MD's position is to deal with regional costs firsts and investigate other options such as regional service delivery. Following that discussion, however, they need to prepare for a discussion about revenue sharing. To this end they have asked the association to advise of rural municipalities in Alberta that have a revenue sharing arrangement with their neighbours. On their behalf I advised that I could contact the CAOs and ask for this information. As a consequence I ask the following:

- ? Does your municipality have a revenue sharing arrangement with another municipality separate from a cost sharing arrangement?
- ? If so who is the contact that the MD of Bonnyville can contact to discuss and get further details from?
- ? Do you have principles or a policy established on the issue of revenue sharing?

Your responses to me will be forwarded to CAO Ryan Poole of the MD of Bonnyville.

Thank you in advance for your support on this issue. If you do not have a revenue sharing arrangement, there is no need to respond to this email.

Regards,

Gerald Rhodes,
Executive Director
AAMDC | Alberta Association of
Municipal Districts & Counties
www.aamdc.com
(780) 955-4077

p.s. The AAMDC's official position on Inter-Municipal Partnerships is that partnerships should be based on cost or delivery sharing. Please reference the AAMDC position paper "Equitable Economics: Inter-Municipal Financial Partnerships" on the association web page or as attached.

Cold Lake council postpones decision to dissolve town

BY DARCY HENTON, EDMONTONJOURNAL.COM JUNE 22, 2009

EDMONTON — Cold Lake council voted Monday to postpone action on dissolving the town for 50 days pending negotiations with Bonnyville Municipal District and other neighbouring municipalities to draft a new tax-sharing formula.

Mayor Craig Copeland said that at the urging of Municipal Affairs Minister Ray Danyluk his council adjourned a motion requesting the provincial government to undertake a dissolution study and will participate in mediation to try to secure a better deal for Cold Lake residents.

"We're going to give mediation a chance and see where that leaves us," he said. "Let's build something that can grow so we're not back at this table five years from now."

At a packed meeting Monday, council voted 4-2 to postpone the dissolution motion until Aug. 11.

Copeland was one of the two council members who voted against the motion to adjourn to dissolution process.

He said he felt the province had "ample opportunity" to deal with the issue before now and that there was no reason why the dissolution study and mediation couldn't go on at the same time.

Copeland said the municipal district brings in \$27 million in revenue from oilsands growth, but only provides \$800,000 to the town where many of the oilfield workers live or shop.

"We're saying that is just not enough to sustain our community going forward," he said. "We'll be looking at a whole revamping of the disparity."

Danyluk appointed Jeanne Byron and Bill Sutherland to mediate a long-standing dispute between the town and municipal district over revenue sharing, saying in a letter to three mayors and a reeve that he believes the issues can be addressed "by more effective collaboration."

"I am convinced of the ability of the four councils to achieve a regional solution to this issue that reflects the best interests of all your ratepayers and the region as a whole," he said in the letter.

Danyluk directed an assistant deputy minister to arrange a meeting of all four councils and requested an update on the progress of negotiations in 60 days and a resolution no later than Sept. 30.

He directed the municipalities, including the town of Bonnyville and Village of Glendon, to reach a solution that "is sustainable over municipal election cycles and has the ability to respond to changing economic times."

Danyluk said the deal must reflect the relative contribution of each municipality to the regional economy and the costs associated with delivering regionally beneficial services.

The town of Cold Lake, population 12,800, was threatening to disband and become the responsibility of the Municipal District of Bonnyville, claiming there is an "assessment disparity" that renders it unable to provide the services residents require.

The town proposed, as an alternative, the province create a regional municipality similar to the Regional Municipality of Wood Buffalo, which governs the city of Fort McMurray and surrounding area.

Copeland said he was shocked the County of Lac La Biche is not required to participate in the mediation and said Cold Lake will lobby the province to bring the county to the table as well.

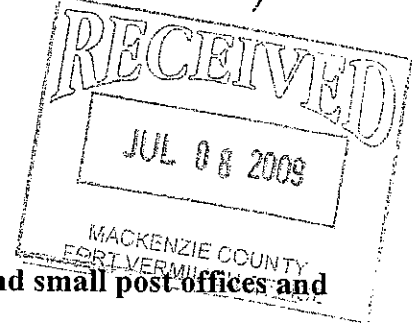
He added it is unlikely the town and municipal district will amalgamate or form a regional government because the municipal district isn't likely interested in such an arrangement.

"The simplest solution is for us to share the resources," he said.

He said it would make sense to have one government operate the oilsands region, but that likely won't happen.

"It would get rid of 30 politicians, but it's a tough pill for the provincial government," he said. "Politically, they may not want to go down that road."

<http://www.edmontonjournal.com/Business/Cold+Lake+council+postpones+decision+dissolve+town/1722160/story.html>

Account info

June 2009

Dear Chief Administrative Officer:

Re: Postal report says no to deregulation but threatens rural and small post offices and rural delivery – Federal government to decide what happens

The advisory panel of the Canada Post Corporation Strategic Review (CPCSR) has finally issued its report. The report examines virtually all aspects of Canada's postal service. It contains both positive and negative recommendations.

I will begin with the good news. The CPCSR report recommends against deregulation of our public post office. It says, "There appears to be little public support for the privatization or deregulation of Canada Post, and considerable if not unanimous support for maintaining a quality, affordable universal service for all Canadians and communities."

This recommendation is, in many ways, a tribute to the hundreds of municipalities that sent letters, submissions and resolutions opposing postal deregulation to the review's advisory panel.

The CPCSR report also recommends that Canada Post's universal service obligation be defined in a 'contract' or 'service charter' between the Government of Canada and Canada Post in order to clarify expectations and responsibilities relating to service. It proposes that rural service be part of Canada Post's universal service obligation (USO).

This is also good news as long as standards are reasonable and there is adequate public consultation on the standards.

Unfortunately, the report also contains recommendations that are bad news for many municipalities, especially rural and small communities.

The CPCSR report recommends that the current moratorium on post office closures in rural and small towns be replaced with new rules and procedures, including the ability to replace public post offices with private outlets.

Rob Merrifield, Minister of State for Transport and the Minister responsible for Canada Post, had indicated that the government would review the CPCSR report and consult with stakeholders prior to taking any action. However on June 18, 2009 the government introduced legislation to remove international letters from Canada Post's exclusive privilege. This amendment will allow international remailers to continue to siphon off Canada Post's lettermail volumes and revenues, thus eroding the post office's ability to provide service in remote and rural areas. Canada Post President Moya Greene has estimated that international mailers siphon off between \$60 to \$80 million dollars per year in business.

CUPW believes that Minister Merrifield should be consulting with municipal stakeholders like your community prior to taking any negative actions such as legalizing the remailers. Canada Post belongs to all of us and we have a right to have input into decisions that could fundamentally alter the nature of this service.



CUPW hopes you will consider passing the attached resolution or a similar resolution directed at Minister Merrifield.

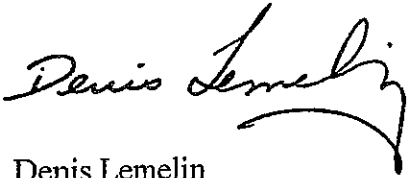
We believe, and we hope you agree, that it is important to let the Minister know that cutting delivery to rural mailboxes, legalizing remailers, and closing or converting public post offices to private outlets is not in the interest of communities. Our public post office plays a vital role in local economies by providing good jobs and the stable infrastructure that communities need to thrive and businesses need to grow. We think the federal government should be strengthening and investing in infrastructure like the post office in the midst of an economic crisis, not weakening or selling it.

In closing, I would like to thank all the municipalities that participated in the CPCSR and in other efforts, over the years, to preserve universal, public postal service.

Thank you as well for reading this letter and considering our request. I have included a copy of a petition on the moratorium and remailers as well as some additional information on the CPCSR report. You can download or view the actual report by going to <http://www.cpcstrategicreview-examenstrategiquescp.gc.ca>. To obtain a print copy of the report, call 1 800 635-7943 or go to www.publications.gc.ca. You can also obtain a copy of CUPW's submission to the CPCSR, which outlines our vision of public postal service, by writing to us (377 Bank Street, Ottawa, Ontario, K2P 1Y3) or going to http://www.cupw.ca/index.cfm/ci_id/10881/la_id/1.htm.

Please feel free to contact me if you have any questions or concerns relating to this letter or the report.

Yours truly,



Denis Lemelin
National President

Encl.

cc: National Executive Committee
Regional Executive Committees
National Union Representatives
Regional Union Representatives
Specialists
CUPW locals
David Christopherson, MP
Mario Laframboise, MP
Joseph Volpe, MP
Jack Layton, Leader, New Democratic Party
Gilles Duceppe, Leader, Bloc Quebecois
Michael Ignatieff, Leader, Liberal Party
Stephen Harper, Prime Minister and Leader of the Conservative Party of Canada

DL/bk cope 225

SAVE PUBLIC POST OFFICES AND RURAL DELIVERY

WHEREAS the report of the Canada Post Corporation Strategic Review (CPCSR) recommends that the current moratorium on post office closures in rural and small towns be replaced with a mechanism involving new rules and procedures, including the ability to replace public post offices with private outlets.

WHEREAS the report also recommends that rural mailbox delivery be reconsidered.

WHEREAS these recommendations, if implemented by the federal government, would undermine public postal service and jobs in our community and fundamentally change the nature of Canada Post's retail and delivery network.

WHEREAS the report proposes that Canada Post's highly inadequate community consultation process be used when closing or "rationalizing" a post office/outlet and that a similar process be used when replacing rural mailbox delivery with delivery to a community box, green box or post office.

BE IT RESOLVED THAT _____ write to Rob Merrifield, the Minister responsible for Canada Post, and request that the government preserve public postal service and jobs in our community by rejecting CPCSR recommendations that would:

1. Put an end to the moratorium on post office closures in rural and small towns and give Canada Post the flexibility to close post offices covered by the current moratorium or convert these public post offices to private outlets
2. Cut delivery to rural mailboxes without exploring all options or properly consulting with residents or the representatives of rural delivery workers.

BE IT FURTHER RESOLVED that we request that Minister Merrifield consult with the public, postal unions and other major stakeholders to develop a uniform and democratic process for making fundamental changes to Canada Post's retail and delivery network.

MAILING INFORMATION

Please send your resolution to: Rob Merrifield, Minister of State for Transport, Place de Ville, Tower C, 29th Floor, 330 Sparks Street, Ottawa, Ontario, K1A 0N5.

Please send copies of your resolution to:

1. Denis Lemelin, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
2. Your member of Parliament. You can get your MP's name, phone number and address by calling 1-800 463-6868 (at no charge) or going to the Parliament of Canada website: <http://www.parl.gc.ca/common/index.asp?Language=E>
3. Jean Perrault, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

FOR FURTHER INFORMATION

Contact Gayle Bossenberry, 1st National Vice President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3, (613) 236-7230 (extension 7901)

Report of Canada Post Corporation Strategic Review Key Recommendations affecting Rural and Small Communities

End to moratorium: The advisory panel of the CPCSRS is recommending an end to the current moratorium on post office closures. It proposes that the moratorium be replaced by a mechanism with new rules and guidelines. The panel says its proposed mechanism would “set postal services expectations for Canada Post in rural Canada” but “allow Canada Post some flexibility to deal with emergent issues” and look at “cases where lower-cost alternatives could be put into place,” allegedly “with little or no negative impact to the communities being served.”

There are huge differences between a moratorium on public post office closures and a mechanism that spells out the kind of postal service rural residents can expect.

For example, the proposed mechanism would allow Canada Post to replace public post offices with private outlets. It would also establish a new definition of “rural.”

The current moratorium was not designed to protect rural postal service. It was designed to protect *public* postal service in rural and small one-post-office towns.

Rural and small municipalities, postal unions and other groups participated in a rebellion against post office closures and conversions (from public to private) in the late 1980s and early 1990s. In 1994, we managed to get the newly-elected Liberal government to agree to a moratorium on public post office closures in rural and small communities. In 2006, the Conservative government agreed to continue this moratorium after receiving hundreds of letters on this issue from the public, postal unions and municipalities.

The time has come to once again let our members of Parliament and elected officials know that we want the government to maintain the moratorium.

End to rural mailbox delivery: The advisory panel is also recommending that rural mailbox delivery be reconsidered where potential traffic safety concerns exist.

Rural mailbox delivery has already been removed in many locations. Some rural residents have had their mail moved to community mailboxes that are no safer than the rural mailboxes at the end of their driveway.

Canada Post should not cut delivery to rural mailboxes without exploring all options or properly consulting with residents and the representatives of rural delivery workers.

In cases where a rural delivery worker identifies unsafe roadside boxes, Canada Post should work with the rural resident, the rural delivery worker and his or her union representative to find an interim solution to safety problems. For example, the rural delivery worker could drive up to a rural resident’s door, have a neighbour accept a rural resident’s mail on a temporary basis (with permission from the resident and neighbour), or temporarily move delivery to a post office.

Universal Service Obligation (USO) and Service Charter: The Advisory Panel of the CPCSRS is also recommending that Canada Post’s universal service obligation be defined in a ‘contract’ or ‘service charter’ between the Government of Canada and Canada Post in order to clarify expectations and responsibilities relating to service.

Inclusion of rural service in USO: The panel is proposing that rural service be part of Canada Post’s universal service obligation (USO).

The panel wants the Service Charter to outline “what the government expects Canada Post to continue to support, with respect to rural posts,

over the long term. This would include specific reference to the minimum number and location of rural postal outlets, the access/service levels to be provided to rural Canadians and the process to be followed where post office closings, rationalizations or transitions are contemplated.”

See additional information under the section entitled “Consultation on the future of public postal service.”

New definition of rural: It is also recommending that the definition of rural used by Canada Post in relation to its rural post office and delivery networks be “communities with a population of 10 000 or less.”

Proximity based approach to rural post offices and outlets: The advisory panel of the CPCSRS is recommending the following proximity-based approach to rural postal offices and outlets:

1. 100% of Canadians shall have access generally equivalent to that available to them as of the effective date of the Charter, unless changes are made in full accordance with the procedures prescribed in the proposed service charter.
2. 98% of Canadians shall have access to a postal service outlet within 15 kilometres of their residence.
3. 80% of rural households shall have access to a postal service outlet within 7.5 kilometres of their residence.

Consultation on future of public postal service: The advisory panel of the CPCSRS is recommending that Canada Post consult with rural residents or rural representatives on a new set of obligations that will replace the moratorium and make rural service part of Canada Post’s universal service obligation.

It is further recommending that Canada Post balance the universal service obligation and

financial self-sustainability by proactively consulting with rural communities, “where opportunities are identified, with a view to reviewing and identifying alternative modes of delivery and access to the network that would serve community needs equally well and make Canada Post more financially self-sufficient.”

This means private postal outlets and community mailboxes.

For additional details, see recommendations #40 to #48 of the CPCSRS report.

The advisory panel believes that Canada Post’s community consultation process should form the basis of future community consultations.

Canada Post’s community consultation process is wholly inadequate. The corporation currently consults with “community leaders” when it is considering closing post offices covered by the moratorium, but not the public, postal unions or other major stakeholders.

When the Liberal government announced the moratorium in 1994, it said, “As long as this Government is in power, no rural or small town post office will close.” It promised not to make any changes to this policy without first undergoing “a full and comprehensive consultation with Postal Service Customer Councils.” The government said, “The people will decide.”

Much has changed. The Liberals are no longer in power and Postal Services Customer Councils no longer exist. “The people” do not really have a say when a post office is closed or converted into a private outlet.

Let the federal government know that you want a say in what happens with your public postal service and with CPCSRS recommendations affecting your community.

Summary of Major Recommendations in Report of Canada Post Corporation Strategic Review

Deregulation denied

The Advisory Panel recommends that Canada Post Corporation (CPC) maintain the exclusive privilege to deliver letters.

Universal Service Obligation

The report recommends the adoption of a detailed Universal Service Obligation (USO) which would be issued as a "Service Charter". The Service Charter would be updated regularly (at least every five years) and would include standards concerning delivery, retail services, pricing and the reserved area to be covered by the exclusive privilege. The costs of the USO would be identified and covered primarily through services covered by the exclusive privilege.

Delivery modes including door to door delivery

The report recommends the CPC Annual Report contain an analysis of the cost and environmental impact of each different type of delivery mode including community mailboxes (CMBs), door to door, centralized delivery etc.

Rural delivery safety

The report recommends rural mailbox delivery be reconsidered in light of safety concerns.

International mail

The report supports the removal of outbound international mail from the exclusive privilege.

Modernization plan

The Advisory Panel supports Canada Post's \$3 Billion modernization program. CPC should provide a detailed plan to the government. CPC should be permitted to borrow up to \$1.7 Billion to finance the implementation of the program.

Environment

Benchmarks should be established to ensure that CPC's modernization program reduces its carbon footprint.

Third party review of collective agreements

The Advisory Panel recommends that an independent third party work with Canada Post and its unions to review existing collective agreements to identify whether any parts will inhibit the modernization plan or impede productivity improvements necessary to ensure CPC's financial self-sustainability.

Public policy objectives

The report recommends that Canada Post should not be required to subsidize services designed to meet public policy objectives, such as the library book rate, government free mail, the food mail program and the publications assistance program. If the government wants these services to be offered free, or at a discount rate, it should provide the funding. It also recommended that libraries be entitled to the volume discounts accorded other large volume mailers.

Competitive services

The report recommends CPC be allowed to continue to provide competitive services such as admail and courier services. Also the Corporation should leverage its networks and develop new revenue streams related to its core business.

Employee share ownership plan

The report recommends that the government allow CPC to introduce an employee share ownership program.

Rural postal services

The report recommends rural postal service be included in the USO. Detailed obligations for minimum services, locations, access and service levels and the process to govern closings should be included in the Service Charter. It also recommends that rural should be redefined as communities with a population of 10,000 or less. Concerning the moratorium the Advisory Panel recommends CPC be allowed to use private sector franchises in rural Canada. CPC should consult with rural communities to review and identify alternative modes of delivery and access to services.

Postage rates and dividends

The report recommends a new price cap which would reflect CPC's overall costs including labour and transportation. At minimum the price cap should be no less than inflation. A significant one-time increase may be necessary. There should be a relaxation of the requirement to pay dividends during the modernization program.

Postal councils

The report recommends that Canada Post maintain the National Advisory Council and create a major postal users council, a rural postal user council and a small and medium sized enterprise council.

Productivity

The report recommends that CPC intensify its efforts to improve productivity and report the results.

Financial framework

The report recommends the 1998 Policy and Financial Framework be adjusted to reflect the costs of the USO and Service Charter and the impact of the modernization program.

No regulatory agency

The report recommends the mechanism of a price cap instead of the establishment of a regulatory agency. The Advisory Panel recommends that

forecasts of rate increases be included in the Five Year plan and publicized.

Pension obligations

The report recommends that the government and CPC ensure that funding obligations for the pension solvency deficit do not impede the modernization program.

Partnerships

The report recommends CPC partners with other firms and/or competitors.

Governance

The Advisory Panel strongly believes the oversight of the corporation should rest primarily with the Board of Directors. The report recommends specific roles for the Board of Directors and describes the division of responsibilities between the government and the Board of Directors. The CEO should not be on the Board of Directors.

Postal services working group and university chair

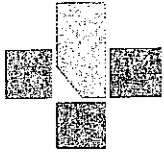
The report recommends the establishment of a Postal Services Working Group comprised of senior representatives from various government departments and agencies. It also recommended the creation of a university chair in postal studies.

Regular Canada Post strategic reviews

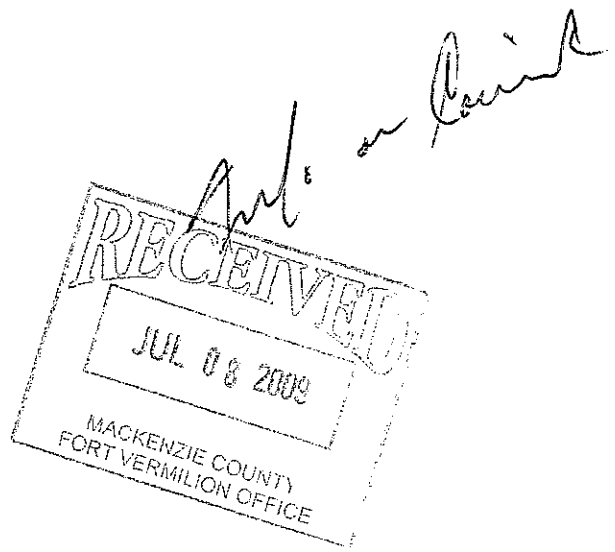
The report recommends conducting a strategic review of Canada Post every five years.

Government oversight

The report recommends that the Board of Directors deal directly with the Minister of Finance on financial matters and with a Minister of a program department (currently Minister of Transport) on regulatory or social matters.



Alberta Health
Services



July 2, 2009

Reeve Greg Newman
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Newman:

One of my initial priorities as president and chief executive officer of Alberta Health Services has been to develop a formal structure for the new organization. I am pleased to announce that the new organizational structure for Alberta Health Services came into effect on June 1, 2009.

Like any organization, we have elements of central direction and strategy and local implementation and delivery. Over the last few weeks, we have been populating this structure, appointing the leaders to take our services forward.

I am writing to you to introduce Alberta Health Services' new local leadership.

The North Zone of Alberta Health Services is made up of the boundaries of the former Aspen, Northern Lights and Peace Country Regional Health Authorities.

There are four key leadership roles here:

- zone vice president—Shelly Pusch
- zone medical director—Dr. Kevin Worry
- regional hospital vice presidents:
 - Queen Elizabeth II Hospital (Grande Prairie)—Sean Chilton
 - Northern Lights Regional Hospital (Fort McMurray)—Allan Bradley

Information about these staff members is attached.

The zone vice president is responsible for smaller hospitals, primary care and seniors' care across the zone. A copy of the North Zone organizational chart is attached. The full organizational chart for Alberta Health Services is available at www.albertahealthservices.ca/53.htm.

This new structure is just one step in the creation of Alberta Health Services. More important than the structure itself is the change in culture it supports. Our new organization will

- take a provincial perspective on common issues to ensure standards of care are the same no matter where a person resides in Alberta
- ensure good ideas developed in one part of the province are shared across the province
- exemplify our values of respect, accountability, transparency and engagement

... / 2



**Alberta Health
Services**

Page Two

I recognize that any change brings uncertainty, but I also know it comes with tremendous opportunities. The creation of Alberta Health Services gives us the opportunity to build a patient-focused health system that is accessible and sustainable for all Albertans.

Stephen Duckett
President and Chief Executive Officer
Alberta Health Services

Attachments

Key Contacts: North Zone

Vice President, North Zone

Shelly Pusch
Alberta Health Services
Westlock Administration Office
9732 100 Avenue
Westlock, AB T7P 2G3

Phone: 780-349-8705 ext. 230 (Kathy Prodaniuk, Administrative Assistant)

Fax: 780-349-4879

Email: shelly.pusch@aspenrha.ab.ca

Shelly Pusch has more than 25 years' experience in fiscal and operations management. As the former chief financial officer and vice president of Corporate Services with Aspen Regional Health, Shelly's areas of responsibility included financial management, strategic and capital planning, information technology and information services.

As vice president, North Zone, Shelly is responsible for providing management oversight for all rural health facilities, including rural acute care hospitals, health centres, rural emergency departments and urgent care centres located in the North Zone. She is also responsible for the local implementation of community-based health-care programs, including public health nursing, primary care and chronic disease management, addiction and mental health, and seniors' health.

Zone Medical Director, North

Dr. Kevin Worry
Northern Lights Regional Health Centre
7 Hospital Street
Fort McMurray, AB T9H 1P2

Phone: 780-791-6023 (Lori Savostianik, Administrative Assistant)

Fax: 780-791-6029

Email: kworry@nlhr.ca

Dr. Kevin Worry is a graduate of the University of Toronto and completed his post-graduate training in Family Medicine at the University of British Columbia. He also has a diploma in Sport Medicine.

Dr. Worry has been working in rural Alberta for the past decade and has served as the vice president of Medicine for the former Northern Lights Health Region during the past year, where he was integral in developing the Hospital Medicine and Family Medicine Satellite Residency Programs. Concurrent with his new role, Dr. Worry will continue to serve as the site medical director of the Northern Lights Regional Health Centre. He will also continue to develop his leadership and operational skills as he completes an MBA through Royal Roads University.



Vice President, Queen Elizabeth II Hospital (Grande Prairie)

Sean Chilton
Peace Country Health
Provincial Building
#2101, 10320 99 Street
Grande Prairie, AB T8V 6J4

Phone: 780-538-5451
Fax: 780-538-5455
Email: sean.chilton@pchr.ca

Sean Chilton has lived in Grande Prairie for 19 years and is a creative leader with a broad range of clinical, corporate and leadership experience. He has strong skills in program planning, outcome evaluation, quality and safety within health-care settings. Sean was previously the vice president, Medical and Legal Services, with the former Peace Country Health Region, and prior to taking on this new role he was the vice president of Patient Safety and Quality Assurance for Alberta Health Services.

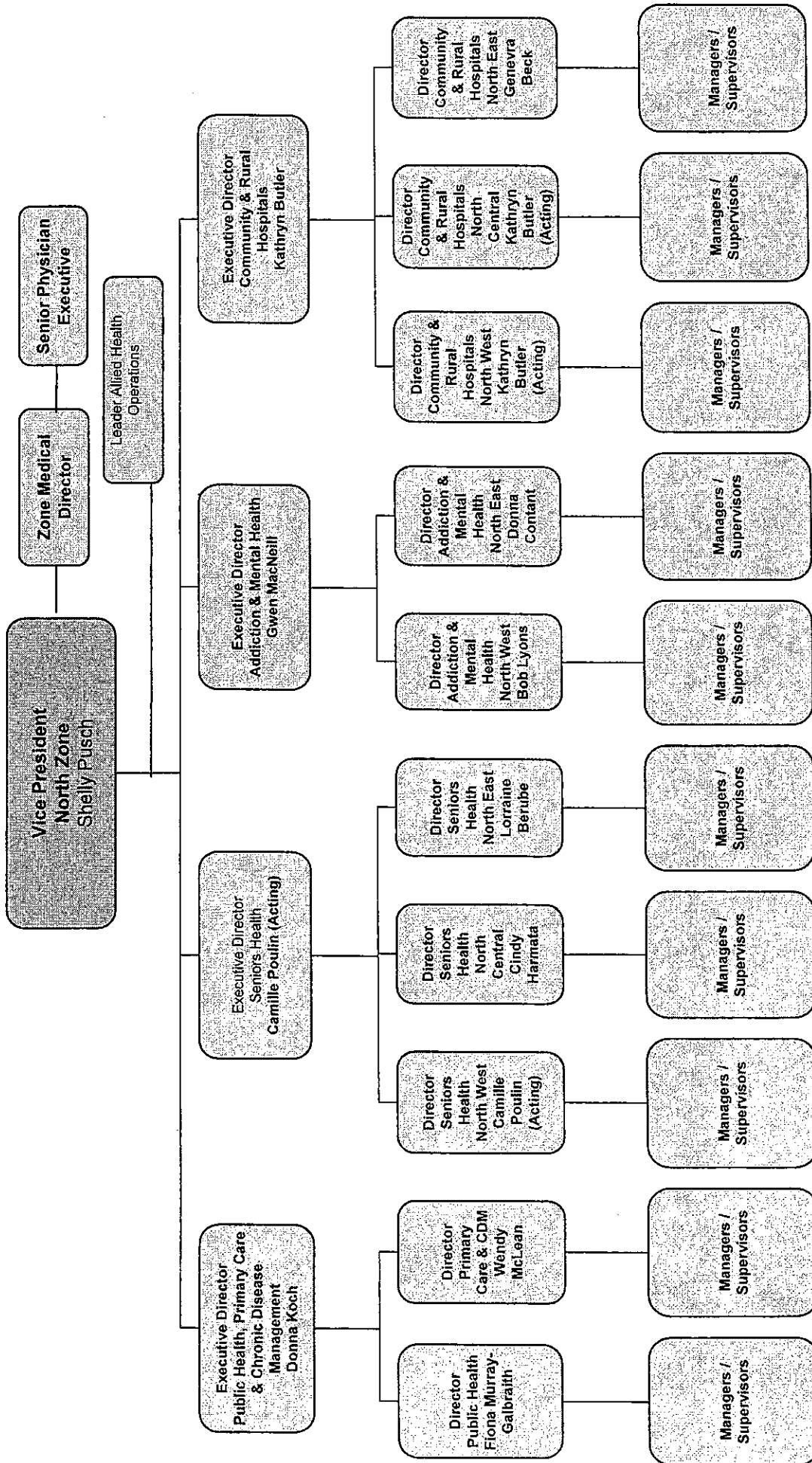
Vice President, Northern Lights Regional Hospital (Fort McMurray)

Allan Bradley (effective August 31, 2009)
Northern Lights Regional Health Centre
7 Hospital Street
Fort McMurray, AB T9H 1P2

Phone: 780-788-1712 (Gale Williams, Administrative Assistant)
Fax: 780-791-6019
Email: gwilliams@nlhr.ca

Allan Bradley has a long history of leadership in the delivery of health-care services. His education, experience and professional achievements, as well as his commitment to health care, have been well established through several senior-level positions he has held, most recently as chief executive officer for the Parkland Regional Health Authority in Manitoba. Prior to that, he was the chief operating officer of Rural Health for the Central Regional Integrated Health Authority in Newfoundland.

North Zone



Info.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lac La Biche - St. Paul*

AR 41437

July 7, 2009

Reeve Greg Newman
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Newman:

Alberta Municipal Affairs is tasked with ensuring the development and sustainability of strong, safe, and vibrant communities through the creation and support of many programs and initiatives.

Therefore, I am pleased that Alberta Municipal Affairs, with support from various government departments, has compiled the Municipal Financial Assistance Programs Key Dates Calendar. The calendar, provided in this package, is a convenient reference guide to assist municipal administrators applying for municipal grants.

The key dates calendar supplements the Municipal Financial Assistance Handbook, which contains information on many municipal grant and cost-sharing programs, including eligibility criteria, program timelines, application deadlines, contact details, and supporting information.

I am confident that by continuing to work together, Alberta's communities will be strong, safe, and sustainable today and in years to come.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ray Danyluk'.

Ray Danyluk
Minister

Attachment

cc: William Kostiw, Chief Administrative Officer Mackenzie County

Carol Gabriel

From: Peter F. Braun [peter@mackenziecounty.com]
Sent: Wednesday, July 08, 2009 5:58 PM
To: Bill Kostiw; Joulia Whittleton
Cc: John Klassen; Ryan Becker
Subject: FW: High Level Economic Development Strategy
Attachments: Invite Letter from Mayor - REDI Board.doc; Invite Letter from Mayor - REDI Chair and Executive Director.doc; PROJECT BACKGROUNDER.DOC

Interesting stuff town of HL is working.

Peter F Braun
Po Box 817
La Crete, Ab
T0H-2H0
780-926-6238

From: Crystal Draper [mailto:cdraper@rediregion.ca]
Sent: Tuesday, July 07, 2009 9:04 AM
To: Barry Gladders; Candace Parsons; Dicky Driedger; jchomiak@highlevel.ca; kdover1@telus.net; Kevin Delorey; Lacey, Ryan; Michael Thompson; Michael.Cheeks@gov.ab.ca; osborn@cfnwa.ab.ca; Peter F. Braun; 'Susan Crawford'; Walter Sarapuk
Subject: FW: High Level Economic Development Strategy

Good Afternoon,

The High Level Town Council would like to invite the REDI Board to attend an Economic Development Strategy Meeting set for Wednesday, July 15th. Kindly see attached invitation from The Mayor. This breakfast meeting will be held in The Stardust, upper level of the Lounge, with Armin A. Preiksaitis & Associates and Dianne Lougheed Keefe Consulting Inc. Kindly let me know if you will be attending. Attached is the invitation from the Mayor, as well as project background information.



Crystal Draper
Manager, Regional Economic Development
Regional Economic Development Initiative for Northwest Alberta
Ph: 780-926-7314
C: 780-926-7235
Fax: 780-926-2162
cdraper@rediregion.ca

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From: Jennifer Sawatzky [mailto:jsawatzky@highlevel.ca]

Sent: July-06-09 3:44 PM

To: Jerry Chomiak; cdraper@rediregion.ca

Cc: Dean Krause

Subject: High Level Economic Development Strategy

Good Afternoon,

Please find attached two invitation letters for participation in Interviews for the High Level Economic Development Strategy.

The first letter is an invitation to the REDI Board. The Second Letter is an Invitation to the Chair and Executive Director of REDI.

Background information on the project is also attached.

Thank you,

Jennifer Sawatzky
Municipal Clerk
Town of High Level



TOWN OF HIGH LEVEL
Gateway to the South

Town of High Level
10511 – 103 Street
High Level, AB T0H 1Z0
PH: (780) 926-2201
Fax: (780) 926-2899

July 6, 2009

REDI
Box 210
High Level, AB T0H 1Z0

Dear Board Members:

Re: Town of High Level Economic Development Strategy – July 14-15 Interviews

The Town of High Level has recently initiated an Economic Development Strategy to help our community in its efforts to achieve economic diversification and long term sustainability. In light of the economic downturn experienced in our region in the last two years, Town Council wishes to take a proactive approach to the community's future viability. We have retained Edmonton-based consulting firms Armin A. Preiksaitis & Associates and Dianne Lougheed Keefe Consulting Inc. to undertake the Economic Development Strategy. The attached Project Backgrounder provides more information on the purpose and scope of the seven-month project.

As part of the Phase I work, the project consultants wish to interview local business groups, major employers and other stakeholders in the region. The goal is to gain an understanding of the structure of the local and regional economy and the challenges and opportunities faced by industries in the region. As an important part of the High Level community, we feel that REDI's views are an important part of the study and invite you to participate in a one-hour interview with the consultants at 1:00 pm on July 15, 2009 at the Town office at 10511 – 103 Street in High Level.

If you are not available at this time, we invite you to send a designate or to participate in a telephone interview at a later date. Could you please RSVP by July 10 indicating your availability to Jennifer Sawatzky at (780) 821-4008.

We look forward to your involvement in this important project and thank you in advance for your participation.

Sincerely,

Peter Ernst, Mayor
Town of High Level

Enclosure

Cc: Dean Krause, Town of High Level
Armin Preiksaitis, Armin A. Preiksaitis & Associates Ltd.
Dianne Keefe, Dianne Lougheed Keefe Consulting Inc.



Economic Development Strategy

PROJECT BACKGROUNDER

Project Background

The Town of High Level has retained Edmonton-based consulting firms Armin A. Preiksaitis & Associates Ltd. in association with Dianne Loughheed Keefe Consulting Inc. to develop an Economic Development Strategy. The Economic Development Strategy is being undertaken to help High Level diversify its economic base to achieve long-term sustainability.

With an economy driven by resources, High Level's main industries are forestry, oil and gas, and agriculture. The past two years have seen a considerable downturn in the region's major industries. In addition to the loss of many permanent jobs, employment in High Level's various support companies has also been adversely affected. Approximately 60% of the companies in High Level's industrial district support the oil and gas industry.

The downturn has also impacted other areas of the economy. New commercial, industrial and residential development has almost stopped; the rental vacancy rate climbed to 13.7% in 2008; and home sales have dropped while the number of listings have risen. Declining property values affect assessment values and the Town's population may be declining. Town Council is concerned with the overall fragility of the local economy and the broader impacts that may result, including difficulty in attracting new industry and residents as well as a diminishing tax base.

To proactively address the Town's long term viability and sustainability, the Town initiated an Integrated Municipal Sustainability Plan in 2008 which will be developed in conjunction with the Economic Development Strategy. The Town has applied to the Province for a Rural Community Adaptation Grant and intends to hire an Economic Consultant to implement the Economic Development Strategy.

What will the Economic Development Strategy address?

The scope of work which the consulting team will address in the Economic Development Strategy includes the following:

- Assessing the current situation by engaging the community and stakeholders to form the basis of needs and identify opportunities.
- Exploring initiatives identified by Town Council, which may include alternative green and clean energy such as gasification and biofuels; opportunities for lignocellulose products; and modular home factories for northern customers.

- Consulting with High Level's local and regional partners and the citizens of High Level.
- Collaborating with the Town's Economic Consultant.

What is the process and timing for the Economic Development Strategy?

The work plan for the Economic Development Strategy is organized in four sequential phases over eight months, with completion planned for January 30, 2010:

PHASE 1 – Project Planning (June 15 – July 30, 2009)

PHASE 2 – External Environment (August 1 – September 15, 2009)

PHASE 3 – Investment Opportunity Analysis (September 16 – November 15, 2009)

PHASE 4 – Strategy Development (November 16 – January 30, 2010)

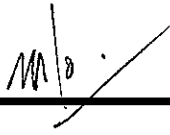
Phase 1 consultation includes interviews and workshops with major employers in the High Level area, business and economic development groups, First Nations and Town Council. Phase 2 will include interviews with industry leaders and economic development agencies. In Phase 4, the consultants will hold a visioning session with the Town and a public meeting to present research findings and potential strategy directions to citizens for feedback.

Who do I contact for more information?

Peter Ernst
 Mayor
 Town of High Level
 10511 – 103 Street
 High Level, AB T0H 1Z0
 Phone: (780) 926-2201
 Email: mayor@highlevel.ca

Dean Krause
 Chief Administrative Officer
 Town of High Level
 10511 – 103 Street
 High Level, AB T0H 1Z0
 Phone: (780) 926-2201
 Email: dkrause@highlevel.ca

Carol Gabriel



From: ACNMail@gov.ab.ca
Sent: Thursday, July 09, 2009 11:32 AM
To: Carol Gabriel
Subject: News Release - Applications ready to roll for two agri-business livestock programs ~26437~

News Release

July 9, 2009

Applications ready to roll for two agri-business livestock programs Initiatives will help industry move forward

Edmonton... Applications are now being accepted for two agri-business programs designed to stimulate business and market development, advance efficiency, and expand investment and capital.

The programs, totaling \$10.27 million, are part of the province's new Growing Forward commitment, and their livestock components will be delivered by the Alberta Livestock and Meat Agency Ltd. (ALMA). Alberta's Growing Forward programs are part of a national commitment from Canada's federal, provincial and territorial governments to better position the nation's agriculture industry for success.

Combined federal and provincial funding of \$8.05 million will go towards the Agri-Business Automation and Lean Manufacturing program, which will stimulate more efficient and less-costly production of agri-food products from Alberta producers.

A total of \$2.22 million in federal and provincial funding will be available for the Agri-Business and Product Development program, stimulating new investment in value-added food and agri-product processing sectors.

"The Government of Canada continues to stand up for the sector in these difficult economic times," said Federal Agriculture Minister Gerry Ritz. "This is another important step in helping farmers, our livestock folks and processors improve their bottom line and bring new products to new markets."

"These programs will not only stimulate business and market development, but they will also improve product quality and safety," said George Groeneveld, Minister of Alberta Agriculture and Rural Development. "With this partnership we can truly make a difference in these very important areas."

Recognizing that industry needs to be a leader in its own success, these Growing Forward grants require applicants to also make a financial investment in the projects being supported.

ALMA's role is to act as a catalyst to provide direction and advice that will revitalize Alberta's livestock industry through long-term competitiveness and sustainability. The agency dedicates resources to developing domestic and international markets with a focused and coordinated approach.

For more information on ALMA, visit www.alberta.ca and for more information on Growing Forward programs, visit www.growingforward.alberta.ca.

Editors Note: Go to www.alma.alberta.ca for video and audio clips about the programs.

Backgrounder: ALMA Growing Forward Programs

Media inquiries may be directed to:

Terry Willock
Communications Director
ALMA
780-951-3061

Media Relations
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Meagan Murdoch
Press Secretary
Office of the Honourable Gerry Ritz
613-759-1059

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Council Info

MACKENZIE HOUSING MANAGEMENT

Box 350
La Crete, Alberta
T0H 2H0
Phone: 780-928-4349
Fax: 780-928-4345

July 9, 2009

William Kostiw
Chief Administrative Officer
Mackenzie County
4511 – 46 Avenue
Box 640
Fort Vermilion, AB T0H 1N0



Dear Mr. Kostiw:

RE: Mackenzie Housing Management Board Requisitioning Policy

At our regular June 30th meeting, the board of directors approved a policy to allow for the charging of interest on overdue requisitions. This policy is in accordance with the Alberta Social Housing Act. Please note that the policy does not come into effect until September 1, 2009.

Please find attached a copy of the approved policy.

If you require any clarification please give me a call at 780-928-4348.

Sincerely,

B. L. Spurgeon

Barbara L. Spurgeon
Chief Administrative Officer

Title	Interest to be Charged on Overdue Requisitions	Policy No.	GOV-015
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Purpose: To ensure a process to charge interest on unpaid requisitions.

Policy Statement and Guidelines

In accordance with the *Alberta Housing Act*, S 7(6)

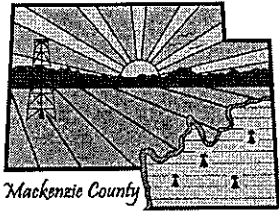
If after the 90 day period, the amount of the requisition or any portion of it remains unpaid, the municipality shall pay interest in accordance with the regulations to the management body on that unpaid amount and the accrued interest are recoverable as a debt due to the management body.

Mackenzie Housing Management Board recognizes that the organization must have adequate operating funds, therefore 2% monthly interest will be charged to any municipality on unpaid requisition amounts in accordance with the following criteria:

- Municipalities which pay their requisitions based on the current year will be charged the interest after December 31 of that year.
- Municipalities which chose to pay based on the previous year's deficit will be charged interest effective 90 days after receiving the requisition request.

The interest charges will come into effect September 1, 2009. A copy of this policy shall be sent to all municipalities as soon as it is passed.

	Date	Motion Number	Signature
Approved	June 30/09	09-069	<i>W. Schwaab</i>
Amended			
Amended			



County info

Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

July 13, 2009

COPY

The Honorable George Groeneveld
Minister of Agriculture & Rural Development
424 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

RE: GRASSHOPPER PLAGUE

This letter is to request provincial funding support for a grasshopper reduction program in northwest Alberta. The grasshoppers are creating a farming disaster in the High Level, Fort Vermilion, and La Crete areas of Mackenzie County.

We are seeking support for a program that would assist farmers with either a chemical program or an acreage payment to offset chemicals and reduced production.

We would be pleased to meet with you or provide more information at your earliest convenience.

Yours sincerely,

Greg Newman
Reeve

pc: Bill Neufeld, Agriculture Service Board Chair
John Knapp, Deputy Minister
Frank Oberle, MLA – Peace Region



REDI Report: June 30th, 2009

incredible!

Upcoming REDI Meetings and Events:

- REDI Tourism Committee Meeting- July 9th, 2009 @ 12:00 p.m, Teleconference or CFNWA Board Room
- REDI Board Meeting-Wednesday July 15th, 2009, @ 5:00 p.m, CFNWA Board Room

Updates:

- **Forestry Project:** REDI is looking to do a follow up project that is concerned with forestry and surplus heat. No decision has been made yet as to what the project will be.
- **Tourism Project:** A committee was formed in June 2009. The Terms of Reference has been drafted and the committee will soon choose a consultant to undertake the project.
- **Regional Needs and Benefits Study:** The 2008/09 Regional Infrastructure Needs and Benefits Study Phase 1 is finally complete. The REDI Board will be reviewing the final document at the next Board Meeting. Phase 2 scheduled to begin this year.
- **Ambassador Program:** The REDI Board is looking to recruit Ambassadors to promote the region. Sign up at www.rediregion.ca/ambassadors.
- **Investment Profile:** The Investment Profile was completed in 2008 and is now being printed. Profiles will be mailed out to all members as soon as they arrive.
- **Productivity:** The Terms of Reference, and Request for Proposal have been drafted for this project. The committee will meet to accept the drafts. Date TBD.

Upcoming Projects:

- Promotional video for the region
- Youth Techno-preneurship Program
- Computer Literacy Course
- Updating of Albertafirst.com member profiles and business directory.



**Mighty Peace Tourist Association
May/June report to Council**

Wide Open Roads of the North: MPTA has been working with Belt Drive Betty to organize a circle tour through the Peace Country for motorcyclists. Via a \$2600 grant received from PREDA, MPTA was able to contract Renee Charbonneau (a.k.a Belt Drive Betty) to come into the area and speak to accommodations and bike related businesses about the benefits of being "Rider Friendly" and supporting MPTA's initiatives to attract Riders to our region. As a result several businesses have agreed to support our efforts with either cash or in kind contributions. Belt Drive Betty has organized the first Annual Peace Country Dice Run, scheduled to take place July 11. We will film this event and use the footage to create a DVD and brochure for a circle tour through the region. Mini clips of this circle tour will be featured on Beltdrivebetty.com, mightypeace.com and gptourism.ca.

MPTA Annual General Meeting: The 47th Annual Meeting for Mighty Peace Tourist Association was held at the Whispering Pines Ski Hill, hosted by Clear Hills County. The Board of Directors was treated to a fabulous lunch, an Argo tour to the top of the hill and a tour of the Worsley Museum. Elections were held, with no changes to the Executive Committee: Rhonda Davidson remains Chairperson, and 2 new board members were voted in: Kamie Currie and Jim Reynolds.

Travel Alberta North AGM: The TAN AGM was held in Grande Prairie at Country Roads RV Park. The RV Park owner, Jason Halawa, was voted in as the new Chairperson and Jim Reynolds, MPTA board rep, remains Vice-Chair. The next TAN board meeting will be held in the Peace River region.

The TAN board also voted in favor of removing DMO's (that is what MPTA is!) from their board of directors. Apparently it is a conflict of interest to have a DMO on the board of directors, however each DMO will still have a representative on the board, in our case that representative is Jim Reynolds.